

# INFORMATION PACKET

## Table of Contents

Friday, November 6, 2020



Item	Pages
Table of Contents	1
<b>City of Casper Documents &amp; Information</b>	
The Grid - Schedule of Council Meetings & Addendum	2
Building Report October 2020	6
Commercial Building Report September 2020	12
COVID-19 City Hall Greeter Trends 10.30.20	14
COVID-19 Case stats 11.01.20	16
COVID-19 Gov. Gordon's 15th Continuation of Statewide Order _1 10.30.20	17
COVID-19 Gov. Gordon's 15th Continuation of Statewide Order _2 10.30.20	26
COVID-19 Gov. Gordon's 15th Continuation of Statewide Order _3 10.30.20	31
FY21 Optional Sales Tax Report 11.05.20	35
FY21 Sales Tax Chart 11.05.20	36
<b>Agencies, Boards and Committees Documents &amp; Information</b>	
Casper Soccer Club Community Promotions Final Report Fall Classic 10.18.20	37
Casper's Council of People with Disabilities Minutes 10.22.20	42
<b>Invitations, Newsletters &amp; Other Information</b>	
Newsletter Chamber of Commerce 11.04.20	45

We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

## The Grid

A working draft of Council Meeting Agendas

**November 10, 2020 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Begin Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Nominations for Council Leadership	Direction Requested	10 min	4:35
Grant Application (MEMO DUE - Jolene Martinez)	Move Forward for Approval	20 min	4:45
WAM Resolutions	Move Forward for Approval	30 min	5:05
Project and Contract Management Discussion	Information Only	30 min	5:35
Sale of Tobacco - City Code Consistent with State Statute	Direction Requested	20 min	6:05
Agenda Review		20 min	6:25
Legislative Review		20 min	6:45
Council Around the Table		10 min	7:05
Approximate Ending Time:			7:15

**November 10, 2020 Councilmembers Absent:**

<b>Special Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Adjourn into Executive Session - Personnel					

**November 17, 2020 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-meeting may begin at 5:00					
Pre-meeting Community Relations Spec Update					
Pre-meeting Casper 1					
Approval of October 31 Special Meeting Minutes					
EPH-Sale of Tobacco - making City Code consistent with State Statute	C				
Establish December 1, 2020, as the Public Hearing Date for a Transfer of Ownership for Retail Liquor License No. 11 from Partytime Inc. d/b/a Partytime Liquors, Located at 1335 South McKinley Street to JJBB, LLC d/b/a Partytime Liquors, Located at 1335 South McKinley Street.	C				
Establish December 1, 2020, as the Public Hearing Date for a Transfer of Ownership for Retail Liquor License No. 17 L & L Liquors, Inc., d/b/a Liquor Shed, Located at 4241 East 2nd Street.	C				
Public Hearing - Zone Change of Lots 3 and 4, Hembree Addition No. 2, from Zoning Classification R-2 (One Unit Residential) to C-2 (General Business), located east of Robertson Road, and Directly north of 2671 South Robertson Road.		N			
Public Hearing - Vacate and Replat Mesa Del Sol III Addition, to Create Mesa Del Sol IV Addition, Generally Located at the Intersection of Jordan and Central Drive.		N			
Public Hearing - Plat a Portion of SE1/4NW1/4, Section 3, T33N, R79W, 6th P.M., Natrona County, Wyoming, to Create the Kinco Addition No. 2, Located at 813 North Elma Street, and Comprising 0.77-acres, more or less.		N			

**The Grid**  
A working draft of Council Meeting Agendas

Public Hearing - Amending Ordinance No. 11-11 an Ordinance Granting to SourceGas Distribution, LLC, a Franchise Agreement.		N			
Revisions to Chapter 13.32.030 of the Casper Municipal Code Related to Local Limits for the Industrial Pretreatment Program. 3rd reading			N		
Public Hearing Massage Ordinance 2nd reading			N		
Authorizing the Acceptance of the Edward Byrne Bureau of Justice Assistance Grant.				C	
Authorizing the Purchase of one ADA Compliant Lift Equipped Van for Use in the City's Transit System From Creative Bus Sales, in an Amount of \$62,742, and Options to Purchase Two Additional Identical Vehicles Over the Next Five Years.				C	
Authorizing Geographic Information System 2020 Aerial Mapping Update Contract Amendment.				C	
Authorizing Third Party Quality Control/Quality Assurance of Geographic Information System Deliverables from the 2020 Aerial Mapping Update Contract Amendment.				C	
Authorizing the Naming of Horizon Park				C	
Resolution of Support for Health Care Workers.				C	
Authorizing a Professional Services Agreement between the City of Casper and Huber Plumbing and Heating to Replace Boilers and Mechanical Equipment at the Metro Animal Shelter.				C	
Authorizing an Agreement with Westnet, Inc., in the Amount of \$77,113.64, for the Fire Station No. 1 Alerting System Project.				C	
Authorizing Amendment No. 1 to the Agreement with the Wyoming Department of Transportation Alternatives Program Funding for the Morad Park to Walmart Trail Project.				C	
Authorizing a Contract for Outside-City Water Service with Mary Robinett, 7416 Grey Cloud Road.				C	
Authorizing Submission of an Application for a Fiscal Year 2021 Recreational Trails Program Grant from the Wyoming State Parks and Trails in the Amount of \$50,000, for the Casper Rail to Trail Extension to Edness Kimball Wilkins State Park.				C	
Exec Session Property Acquisition and Personnel					

**December 1, 2020 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting: Extra Christmas or New Year's Holiday					
Pre-Meeting: Ice Arena Contingency					
Pre-Meeting: Straw Poll for Council Leadership					
Approval of Nov. 17 Executive Session Minutes					
Bright Spot: Census					

## The Grid

### A working draft of Council Meeting Agendas

Public Hearing - Sale of Tobacco - making City Code consistent with State Statute	C				
Public Hearing - Transfer of Ownership for Retail Liquor License No. 11 from Partytime Inc. d/b/a Partytime Liquors, Located at 1335 South McKinley Street to JJBB, LLC d/b/a Partytime Liquors, Located at 1335 South McKinley Street.	C				
Public Hearing - Transfer of Ownership for Retail Liquor License No. 17 L & L Liquors, Inc., d/b/a Liquor Shed, Located at 4241 East 2nd Street.	C				
Massage Therapy License and Permit Ordinance - 3rd Reading			N		
Zone Change of Lots 3 and 4, Hembree Addition No. 2, from Zoning Classification R-2 (One Unit Residential) to C-2 (General Business), located east of Robertson Road, and Directly north of 2671 South Robertson Road. 2nd reading			N		
Vacate and Replat Mesa Del Sol III Addition, to Create Mesa Del Sol IV			N		
Plat a Portion of SE1/4NW1/4, Section 3, T33N, R79W, 6th P.M., Natrona County, Wyoming, to Create the Kinco Addition No. 2, Located at 813 North Elma Street, and Comprising 0.77-acres, more or less. 2nd reading			N		
Amending Ordinance No. 11-11 an Ordinance Granting to SourceGas Distribution, LLC, a Franchise Agreement. 2nd reading			N		

### December 8, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Nolan Status Update	Information Only	20 min	4:35
Downtown Development Authority Update	Information Only	20 min	4:55
Downtown Speed Limits	Direction Requested	20 min	5:05
Building Permit Requirements	Information Only	20 min	5:25
Prostitution Ordinance Updates	Direction Requested	30 min	5:45
Agenda Review		20 min	6:15
Legislative Review		20 min	6:35
Council Around the Table		10 min	6:55
Approximate Ending Time:			7:05

## Future Agenda Items

Item	Date	Estimated Time	Notes
Strategic Plan			2021
Roof Inspections			
Parking on the Parkways		30 min	
David Street Station 501(c)(3)		30 min	
Meadowlark Park			Spring 2021
Formation of Additional Advisory Committees			
TOPOL Addition Release of Zoning Restrictions (tentative)			Liz will get more info
Consideration for responsible bidder status			
Follow-up: Mike Lansing Field Proposals			
Follow-up: Government Access Cable Channel			
<b>Staff Items:</b>			
Limo Amendment			
Sign Code Revision			
Land and Water Conservation Fund Grant			
Blood Borne Pathogens			

### Future Council Meeting Items

RPT Grant			
Council Leadership Election			Jan. 5, 2021

### Retreat Items

Economic Development and City Building Strategy
---



COMMUNITY DEVELOPMENT  
DEPARTMENT

State of Wyoming  
**City of Casper**  
200 N David Street, Phone: (307) 235-8264  
**Building Department**  
October 2020 Report



Type of Permit	Number of Permits	Fees	Valuations
Rem-Commercial	4	\$2,401.29	\$171,440.00
Rep-Re-Roof	53	\$8,850.00	\$427,980.95
Add-Deck	5	\$714.00	\$30,675.00
New-Storage Building	6	\$747.00	\$26,100.00
Rep-Res Misc	3	\$576.00	\$30,825.00
Add-Other	7	\$2,266.60	\$208,000.00
Rep-Deck	1	\$152.00	\$6,487.00
New-Residential	4	\$9,652.80	\$1,322,045.00
Dem-Residential	1	\$200.00	\$0.00
Add-Commerical	2	\$80,234.97	\$8,657,166.00
New-Fence	1	\$104.00	\$2,500.00
Rem-Bathroom	1	\$197.00	\$11,000.00
Add-Residential	1	\$162.00	\$8,000.00
Rem-Residential	3	\$837.00	\$55,000.00
Rem-Basement	3	\$1,034.00	\$78,000.00
	95	\$108,128.66	\$11,035,218.95

Electrical Permits Issued	Fees Invoiced
86	\$14,510.00

Mechanical Permits Issued	Fees Invoiced
94	\$12,762.00

Plumbing Permits Issued	Fees Invoiced
81	\$6,594.00

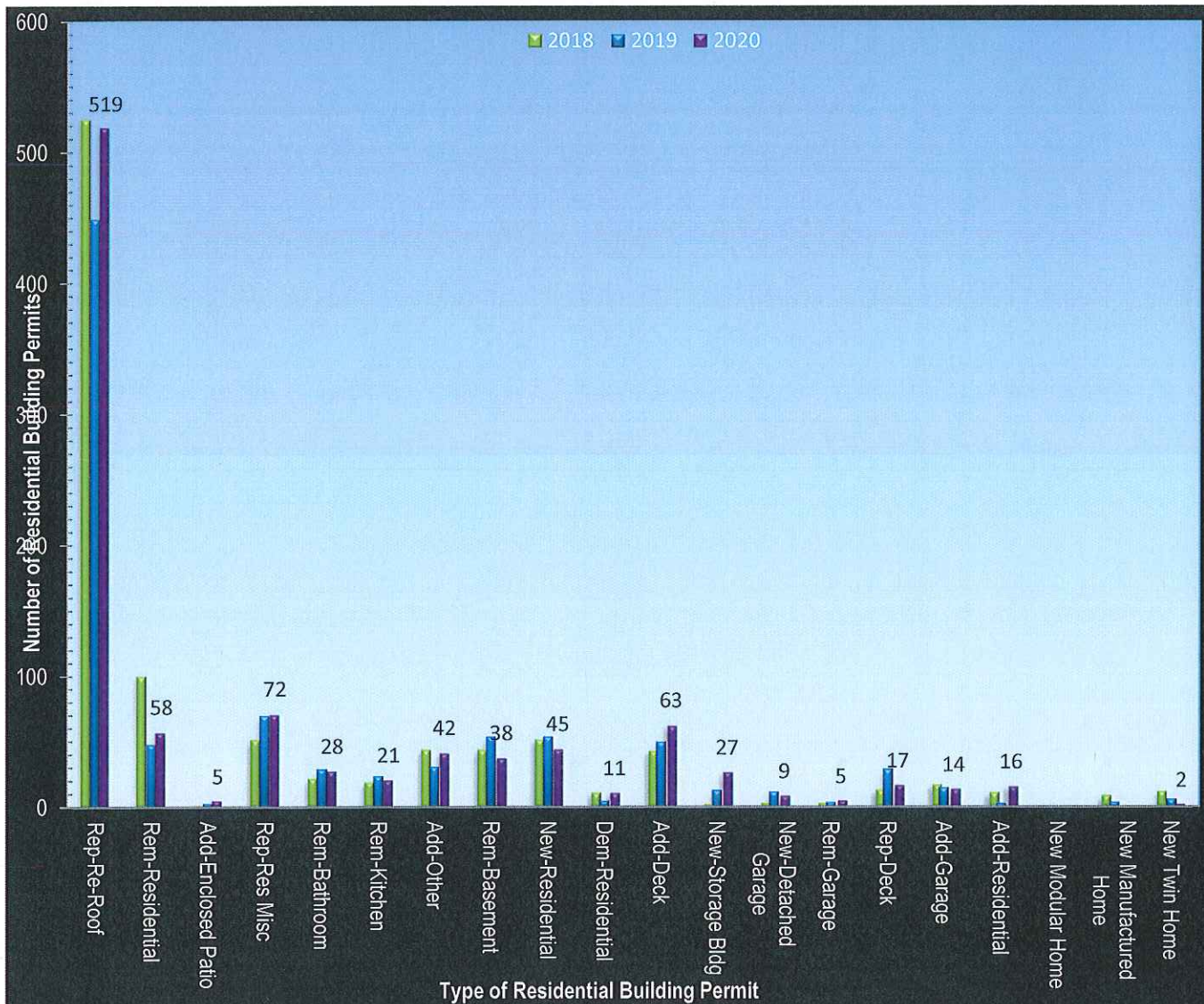
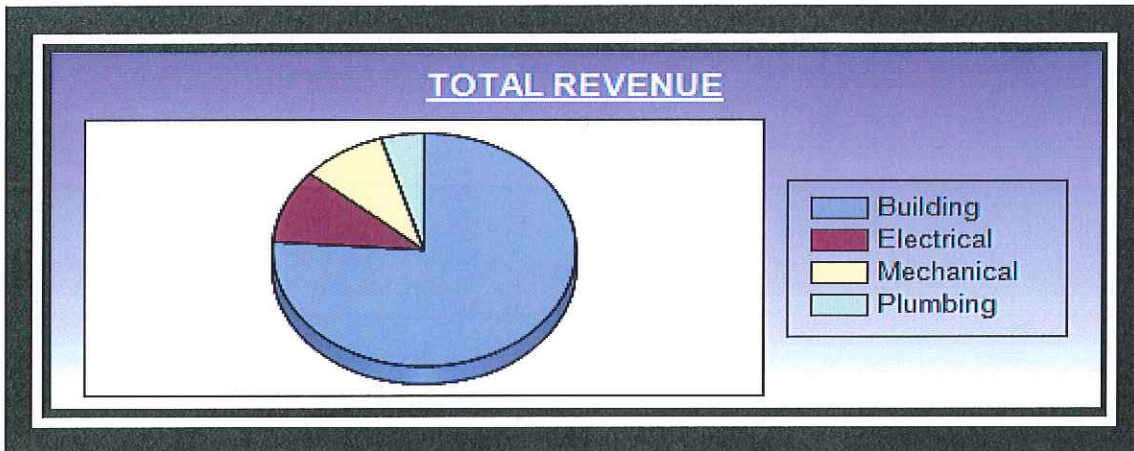
Single Family Houses YTD			October Single Family Houses		
2019		54		2019	8
2020		45		2020	4





COMMUNITY DEVELOPMENT  
DEPARTMENT

State of Wyoming  
**City of Casper**  
200 N David St Phone: (307) 235-8264  
**Building Department**  
October 2020 Report







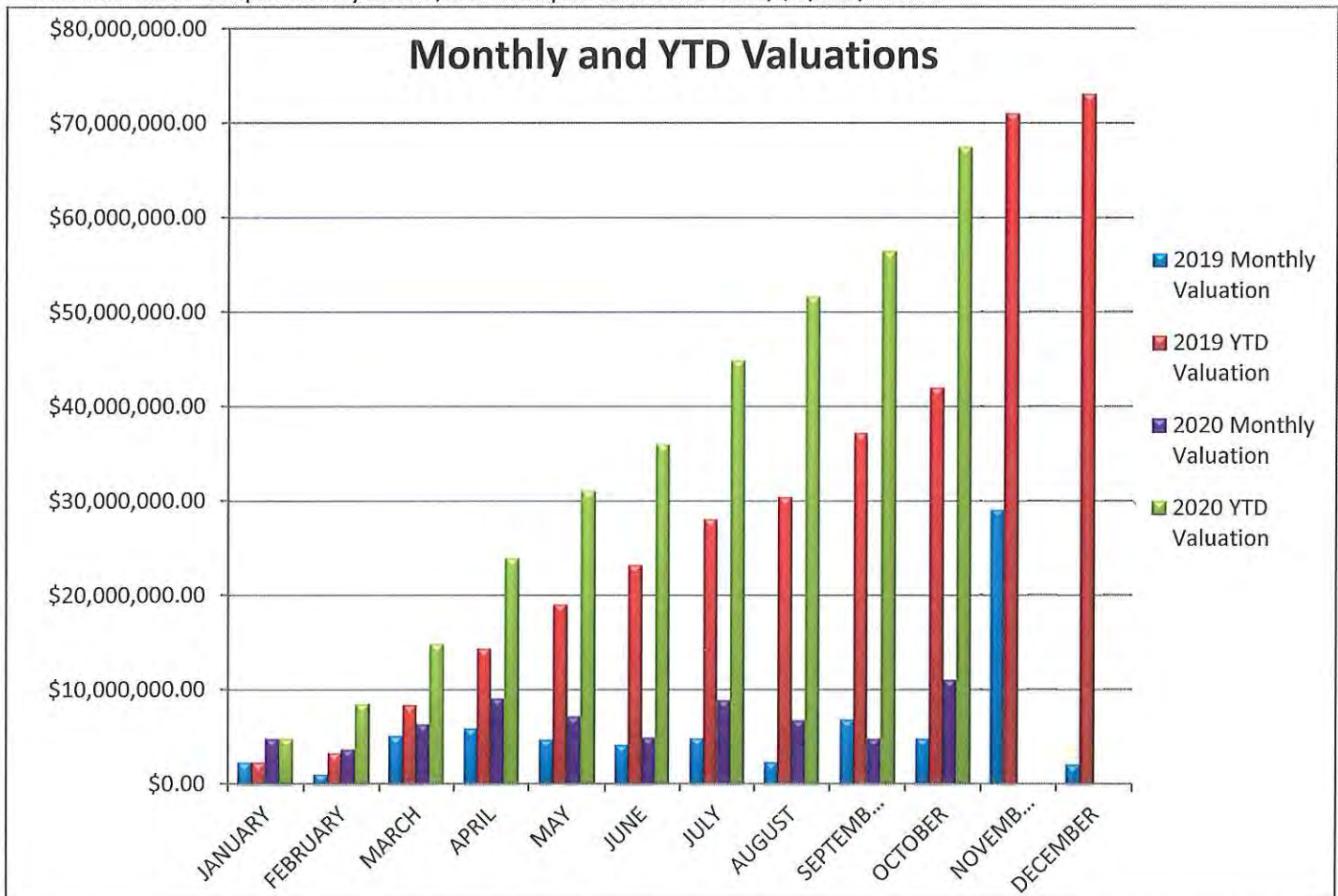
State of Wyoming  
**City of Casper**  
 200 N David Street, Phone: (307) 235-8264  
**Building Department**  
 October 2020 Report



MONTH	2019 Monthly Valuation	2019 YTD Valuation	2020 Monthly Valuation	2020 YTD Valuation
JANUARY	\$2,282,162.88	\$2,282,162.88	\$4,816,153.00	\$4,816,153.00
FEBRUARY	\$1,036,308.48	\$3,318,471.36	\$3,662,654.68	\$8,478,807.68
MARCH	\$5,072,606.25	\$8,391,077.61	\$6,335,044.95	\$14,813,852.63
APRIL	\$5,929,187.11	\$14,320,264.72	\$9,080,830.76	\$23,894,683.39
MAY	\$4,696,267.67	\$19,016,532.39	\$7,155,704.08	\$31,050,387.47
JUNE	\$4,152,642.58	\$23,169,174.97	\$4,914,024.14	\$35,964,411.61
JULY	\$4,876,893.38	\$28,046,068.35	\$8,881,976.97	\$44,846,388.58
AUGUST	\$2,348,883.06	\$30,394,951.41	\$6,772,177.06	\$51,618,565.64
SEPTEMBER	\$6,790,186.21	\$37,185,137.62	\$4,784,846.18	\$56,403,411.82
OCTOBER	\$4,799,859.60	\$41,984,997.22	\$11,035,218.95	\$67,438,630.77
NOVEMBER	\$29,047,317.40	\$71,032,314.62		
DECEMBER	\$2,049,925.00	\$73,082,239.62		
	<u>\$73,082,239.62</u>	<u>\$73,082,239.62</u>	<u>\$67,438,630.77</u>	<u>\$67,438,630.77</u>

**LARGE VALUATIONS:**

October 2020 - Casper Family YMCA, 1611 Casper Mountain Road, \$8,517,965.00







200 N David Street, Phone: (307) 235-8264

## Building Department

### Fees Collected

## October 2020 Report



Totals:	\$ 154,948.22
---------	---------------

CONSULTS	PLAN REVIEW
217	299

2020 Monthly Inspections  
October 2020

Inspector	Building Inspections	Electrical Inspections	Plumbing Inspections	Mechanical Inspections	Plan Reviews	Consults, Gray Slips, Miscellan eous	Total Inspections and Plan Reviews
Lonnie Genoff	2	0	136	65	0	0	203
Justin Scott	99	1	2	0	12	0	114
Shawn Barrett	4	65	0	0	2	7	78
Dan Elston	65	0	14	7	20	10	116
Russ Lutz	3	132	0	0	3	5	143
							0
Monthly Total	173	198	152	72	37	22	654

YTD Totals	1781	1860	1573	539	299	217	6269	6269
------------	------	------	------	-----	-----	-----	------	------



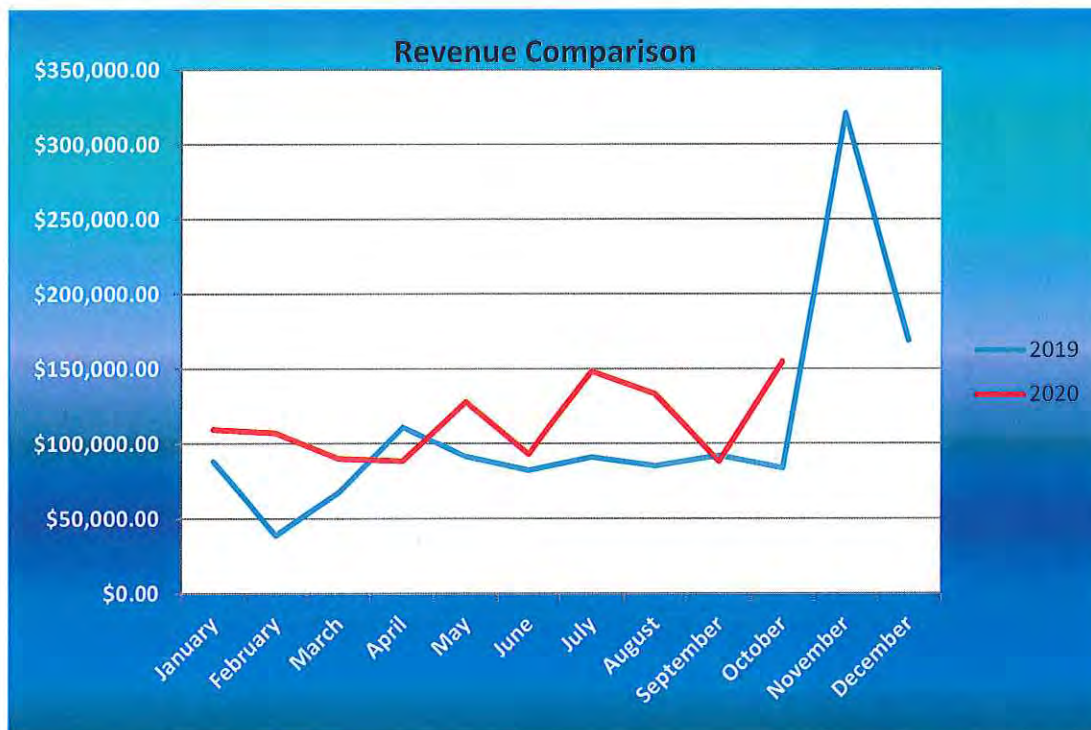
COMMUNITY DEVELOPMENT  
DEPARTMENT

State of Wyoming  
**City of Casper**  
200 N David St Phone: (307) 235-8264



**Building Department**  
**Revenue Collected**  
**October 2020 Report**

Month	TOTAL REVENUE FOR 2019	TOTAL REVENUE FOR 2020
January	\$88,267.32	\$109,416.68
February	\$38,690.00	\$107,177.97
March	\$67,734.89	\$90,004.50
April	\$111,120.24	\$88,497.80
May	\$91,425.56	\$128,060.26
June	\$82,163.47	\$93,064.71
July	\$91,126.33	\$148,329.84
August	\$85,385.10	\$133,261.75
September	\$92,043.97	\$88,036.55
October	\$83,846.10	\$154,948.22
November	\$320,732.50	
December	\$169,110.25	
	\$1,321,645.73	\$1,140,798.28



Dan Elston: Building Official





COMMUNITY DEVELOPMENT  
DEPARTMENT

## CITY OF CASPER

200 North David Street  
Casper, WY 82601-1862  
Phone: (307) 235-8241  
Fax: (307) 235-8362  
[www.casperwy.gov](http://www.casperwy.gov)

Memo to: Liz Becher; Community Development Director

From: Dan Elston, City Building Official  
Craig Collins, AICP, City Planner

Subject: September 2020, Commercial Development Report

Date: 10-26 -2020

### Permitting Update:

For the month of September, 4 building permits for single family homes were issued. To date, 41 building permits have been issued for single family homes compared to 46 for the same period last year. The Building Division issued 138 building, 121 Electrical, 95 Mechanical and 105 Plumbing permits with fees totaling \$88,036.55. This is up \$237,893.18 for the calendar year. Overall, the Building Division's value of construction for September was \$4,784,846.18 which is down \$2,005,340.03 for the same period last year and up \$19,202,624.20 for the year-to-date total for the value of construction. Please note that the State Office Building is not in these numbers, it was permitted in 2019. When final year-end totals are complete the State Office Building value will bring the 2020 total value of construction numbers close to the 2019 value of construction.

### Inspection Update:

The Building Division completed 203 building, 201 electrical, 171 plumbing, 46 mechanical, 22 grey slip/consult inspections, and 30 plan reviews for the month of September.

### Commercial Construction Update:

Below is a breakdown of the 16 major commercial projects that are in progress:

- State Office Building (444 West Collins) Steel erection is complete, framing is 80% complete in all areas. MEP rough-ins are complete in areas A and B, continuing in area A. Exterior sheathing is 75% complete. Exterior brick/masonry is 40% complete. Sitework including curb and gutter and asphalt paving is in process. Estimated completion date is December of 2021. This project is on schedule at this time.



- Metro Coffee (4130 Centennial Hills) Framing, interior MEP complete, drywall in process.
- Boyd Ave. Church Gym (2225 CY Ave.) final interior finishes in process, asphalt paving in process. Looking for fall opening.
- Smile Doctors (5271 E. 2<sup>nd</sup> St.) Final finish in process.
- Retina Center remodel (307 S. Jackson) interior framing, plumbing, electrical in process.
- Meadowlark Senior Affordable housing (Coffman and Outer Drive) Framing in process, roof truss installation in process.
- First Interstate Bank (4901 E. 2<sup>nd</sup> St.) corner of 2<sup>nd</sup> St. and Landmark Lane, interior framing completed, drywall in process, site work in process.
- Wyoming Work Warehouse (5050 E. 2<sup>nd</sup> St.) Final finish's in process.
- Wells Fargo Bank (N. Wolcott) Interior drywall complete, final finish's in process, site work in process
- NCHS Natatorium (930 S. Elm) Pool structure complete including floor.
- Fuzzies Tacos (Plaza Dr.) site work in process, foundation caissons complete.
- Rocky Mountain Carwash (Tranquility Way) footings complete.
- Rescue Mission Discipleship housing (600 E. A St.) demo of existing foundations in process.
- YMCA Natatorium (Casper Mtn. Road) Site prep in progress
- Franks Butcher Shop & Liquor (CY Ave. Old T-J's Bar) demolition in process
- Wells Fargo Bank Remodel (3500 CY Ave.) Drywall in process.

#### Projects Completed:

- Hilltop Bank at the Compass (4140 Centennial Hills)
- Core/Shell Buildings at the Compass (4120, 4130 Centennial Hills)
- Park Elementary School Remodel Phase 1 (104 W. 9<sup>th</sup> St.)

#### New Plans Submitted for approval:

- NCHS Natatorium (930 S. Elm) \$8.5 million, In plan review. Foundation in process on separate permit.
- Rescue Mission Discipleship Housing (600 E. A St.) Partial plan review completed, waiting for complete drawings.
- Sam's Club remodel (E. 2<sup>nd</sup> St.) \$800,000.00
- WMC Triage Remodel (1233 E. 2<sup>nd</sup> St.)

## COVID Greeter Trends September and October 2020

Average visitors per day in September: 52.8

Busiest weekday for customers in September: Monday (avg. 77.3 visitors)

Busiest single date in September: Monday, September 28 – 93 visitors

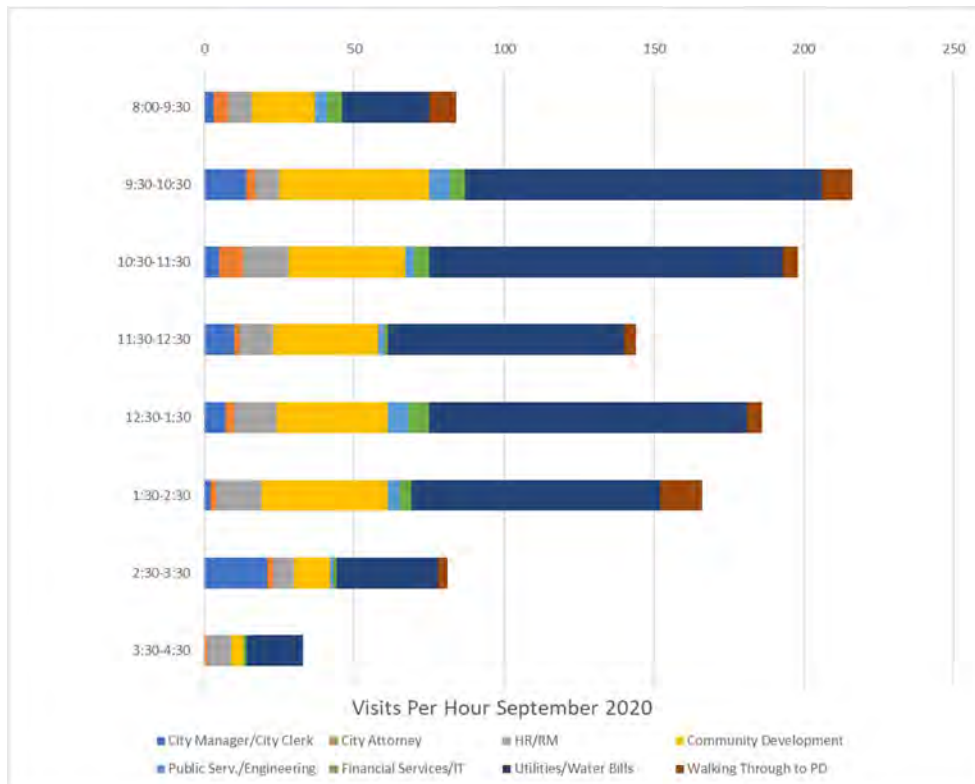
Slowest single date in September: Tuesday 9/1/20 – 25 visitors

Visitors by Area in September:

9/1/20-9/30/20	Total Visits	Avg Daily	Own Mask	City Mask	Refused Mask
City Manager/City Clerk	62	3.0	50	7	5
City Attorney	26	1.2	17	5	4
HR/RM/BAS	86	4.1	70	12	4
Community Development	240	11.4	157	30	52
Public Serv./Engineering	28	1.3	22	3	3
Financial Services/IT	29	1.4	25	1	4
Utilities/Water Bills	587	28.0	445	58	84
Walking Through to PD	50	2.4	32	7	11
<b>Totals</b>	<b>1108</b>	<b>52.8</b>	<b>818</b>	<b>123</b>	<b>167</b>

September mask refusal: 15.1%

Busiest monitored hour of the day in September: 9:30-10:30 a.m.



\*Note that the facility was only open from 9:30 to 2:30 from September 1, 2020 – September 18, 2020

Average visitors per day in October: 67.9

Busiest weekday for customers in October: Monday (avg. 82.0 visitors)

Busiest single date in October: Tuesday, 10/13 – 114 visitors

Slowest single date in September: Friday 10/30 – 32 visitors

Visitors by Area in October:

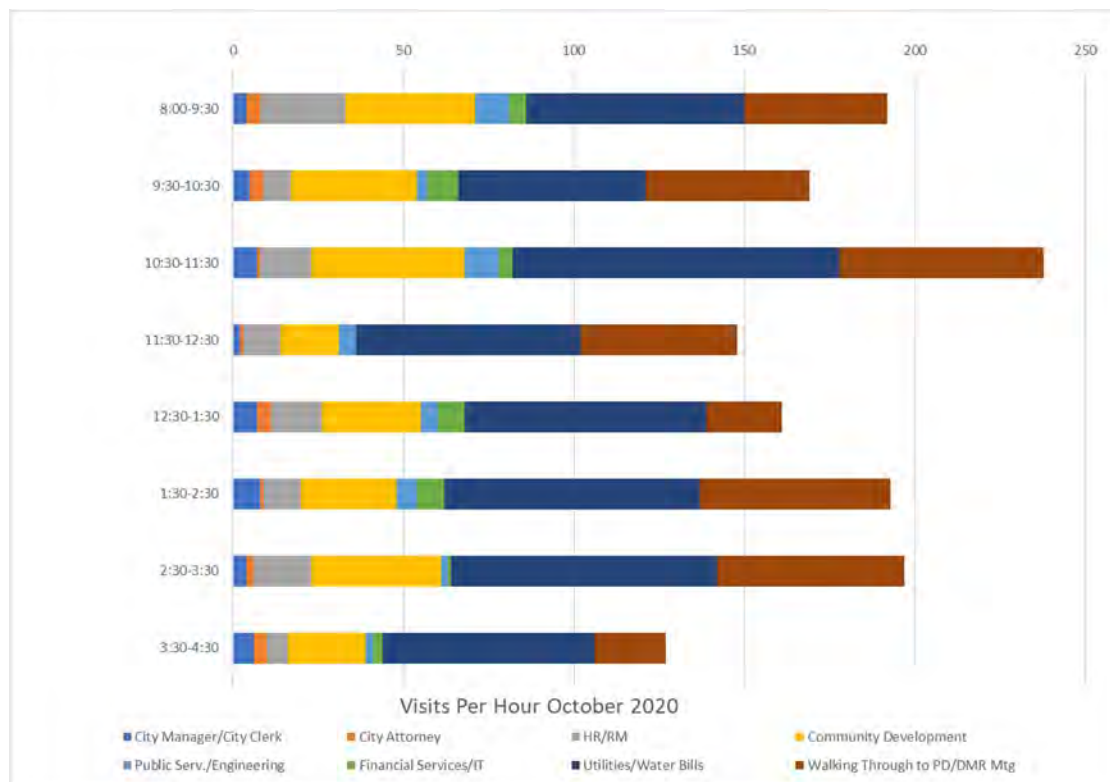
10/1/20-10/30/20	Total Visits	Avg Daily	Own Mask	City Mask	Refused Mask
City Manager/City Clerk	43	2.0	35	4	2
City Attorney	21	1.0	16	4	0
HR/RM/BAS	108	5.1	85	13	3
Community Development	255	12.1	188	39	24
Public Serv./Engineering	43	2.0	37	6	0
Financial Services/IT	38	1.8	29	3	5
Utilities/Water Bills	567	27.0	413	95	44
Walking Through to PD/DMR Mtgs	350	16.7	290	10	42
<b>Totals</b>	<b>1425</b>	<b>67.9</b>	<b>1093</b>	<b>174</b>	<b>120</b>

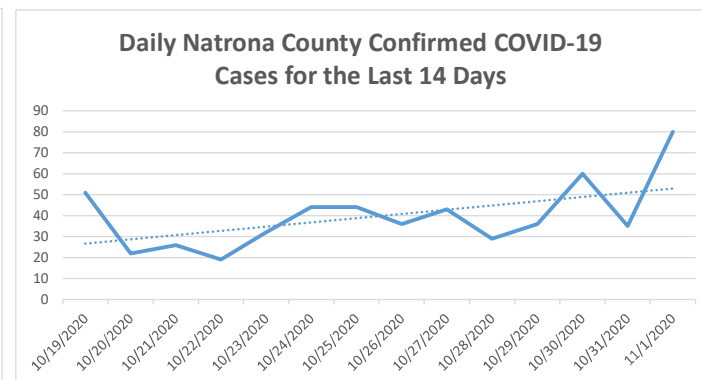
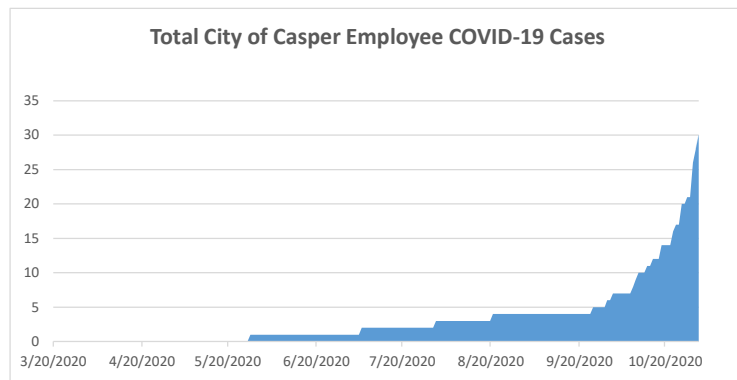
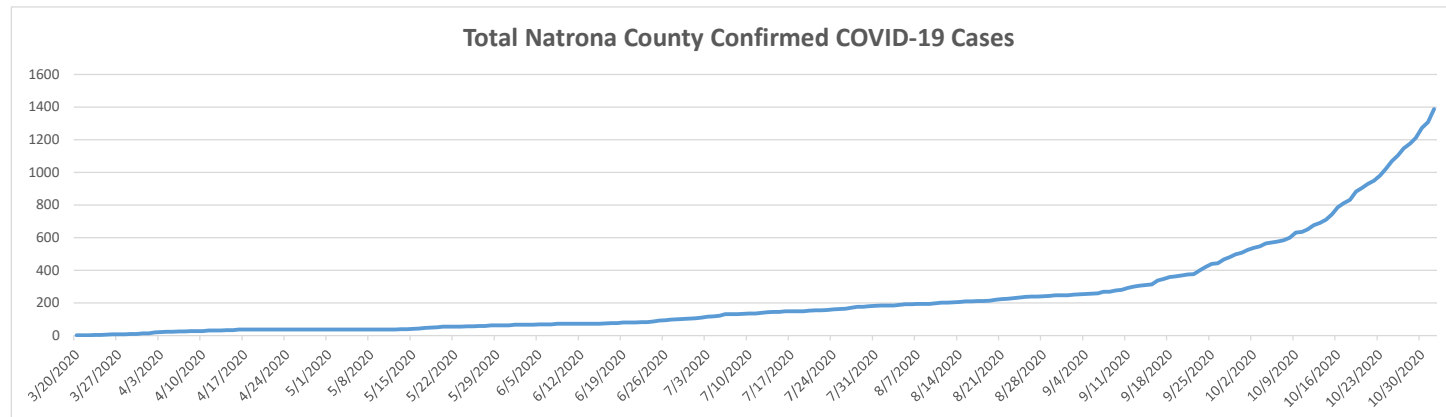
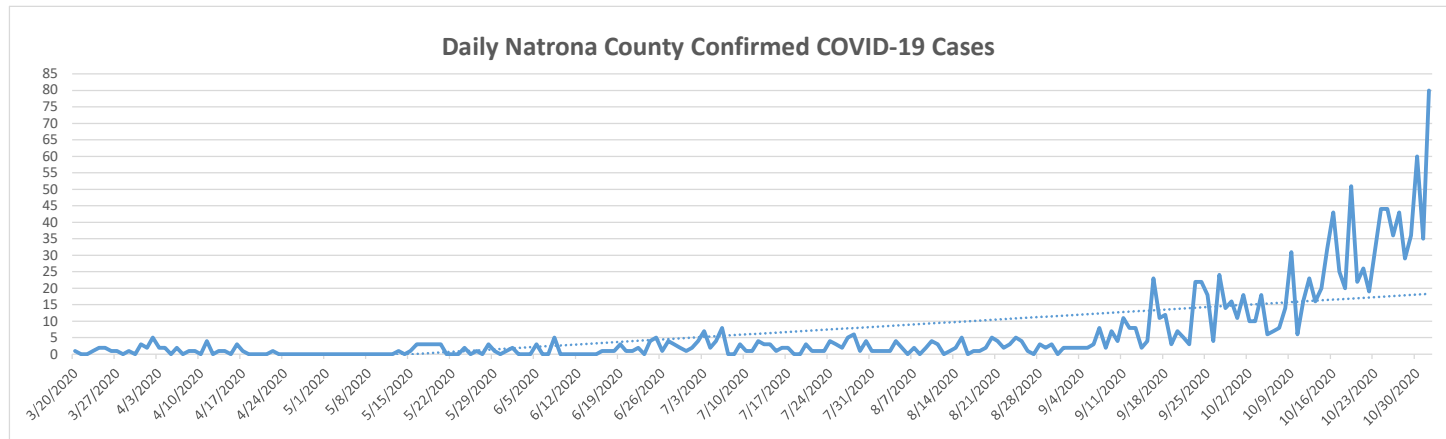
\*No mask use data for October 30

October mask refusal: 8.5%

\*Mask use has been more aggressively promoted since September 21, resulting in significantly lower refusal percentages. Masks are provided to customers who do not have their own.

Busiest monitored hour of the day in October: 10:30-11:30 a.m.







**FIFTEENTH CONTINUATION, AND MODIFICATION, OF STATEWIDE PUBLIC  
HEALTH ORDER REGARDING BARS, RESTAURANTS, THEATERS,  
GYMNASIUMS, CHILD CARE FACILITIES, K-12 SCHOOLS, COLLEGES,  
UNIVERSITIES, AND TRADE SCHOOLS**

In an effort to stop the spread of the coronavirus (COVID-19), the Wyoming Department of Health finds it necessary to protect the health of the public by continuing certain restrictions as outlined in this Order. Additionally, this Order implements measures in line with the White House unveiling, on April 16, 2020, of certain guidelines for Opening Up America Again - a three-phased approach beginning with State or Regional Gating Criteria and continuing through three phases of removing restrictions when there is no evidence of resurgence of the virus.

The metrics measuring outbreak progress and healthcare system capacity support the Wyoming Department of Health continuing the previous statewide public health orders through a measured and data-based approach. As with previous statewide public health orders, this Order continues to authorize countywide variances to the restrictions within this Order, in the form of a Countywide Variance Order, if approved by the County Health Officer and the State Health Officer. This Order also continues to authorize the businesses outlined in this Order to operate generally under the same conditions outlined in the previous statewide public health order (Fourteenth Continuation).

This Order is effective on November 1, 2020, and shall remain in effect through November 15, 2020, unless the Wyoming Department of Health revokes or extends this Order before November 15, 2020.

**FINDINGS**

1. COVID-19 was first detected in Wuhan, China in 2019, and since then has spread to over 60 countries including the United States. There are 10,589 confirmed cases of COVID-19 in Wyoming as of October 30, 2020, as well as the presence of community spread. It is expected that more cases will be diagnosed. There have been 87 deaths among Wyoming residents related to COVID-19.
2. COVID-19 is a respiratory illness, transmitted through person-to-person contact or by contact with surfaces contaminated with the virus. Persons infected with COVID-19 may become symptomatic two to fourteen days after exposure. The symptoms of COVID-19 include fever, cough, and shortness of breath. In some cases, COVID-19 can result in severe disease including hospitalization, admission to an intensive care unit, and death, especially among older adults and persons with serious underlying health conditions. New information about the implications of this virus is ongoing.
3. The World Health Organization declared COVID-19 a worldwide pandemic as of March 11, 2020.
4. On March 13, 2020, the President of the United States declared a national emergency concerning the coronavirus, specifically stating that, in "December 2019 a novel (new) coronavirus known as SARS-CoV-2 ("the virus") was first detected in Wuhan, Hubei

Province, People's Republic of China, causing outbreaks of the coronavirus disease (COVID-19) that has now spread globally [...] The spread of COVID-19 within our Nation's communities threatens to strain our Nation's healthcare systems. [...] Additional measures [...] are needed to successfully contain and combat the virus in the United States."

5. On March 13, 2020, Wyoming Governor Mark Gordon declared a State of Emergency and Public Health Emergency in the State of Wyoming, stating that on March 11, 2020, an individual within the State of Wyoming tested presumptive positive for COVID-19 and the State of Wyoming is experiencing a public health emergency in response to the evolving COVID-19 outbreak.
6. Governor Gordon's Declaration of a State of Emergency and Public Health Emergency directs the Wyoming Department of Health to take all appropriate and necessary actions, and that in the judgment of the Director of the Wyoming Department of Health, any actions necessary should be taken to provide aid to those locations where there is a threat or danger to public health, safety, and welfare.
7. A significant number of Wyoming citizens are at risk of serious health complications, including death, from COVID-19. Although most individuals who contract COVID-19 do not become seriously ill, people with mild symptoms, and even asymptomatic persons with COVID-19, place other vulnerable members of the public at significant risk.
8. A large number of persons with serious infections may compromise the ability of healthcare systems in Wyoming to deliver the necessary healthcare to the public.
9. Wyoming Statute § 35-1-240(a)(i), (ii), and (iv) provides all the rights and powers for the Wyoming Department of Health, through the State Health Officer, Dr. Alexia Harrist, MD, PhD, or under her directive through other employees of the Wyoming Department of Health, to control the causes of communicable disease; to close theaters, schools, and other public places; and to forbid gatherings of people when necessary to protect public health.
10. In addition to the above findings, stopping the spread of COVID-19 includes washing your hands often, practicing social distancing by avoiding close contact with others, staying at least six feet away from someone who is ill or showing signs of illness, avoiding touching your face, eyes, nose and mouth, covering your cough or sneeze into your elbow or by using a tissue, and by wearing a face covering when in public.

### **ORDER**

1. As used in this order "Face Covering" means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers the nose and mouth and surrounding areas of the lower face.
2. Pursuant to Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv), beginning on November 1, 2020, and continuing through November 15, 2020, unless revoked or extended by the Wyoming Department of Health before November 15, 2020, restaurants, food courts, cafes, coffeehouses, bars, taverns, brew pubs, breweries, microbreweries, distillery pubs, wineries, tasting rooms,

special licensees, clubs, cigar bars, and other places of public accommodation offering food, beverages, or alcoholic beverages for on-premises consumption may provide services (indoors and outdoors) under the following restrictions, to be enforced by the business owner:

- a. All patrons shall be seated at tables or booths;
- b. Tables and booths must be limited to groups of 8, however, a business may make exceptions for groups greater than 8 if the group is solely comprised of members from the same household;
- c. Tables with patrons must be positioned such that patrons at different tables are at least 6 feet apart on all sides when seated; the requirement for patrons at different tables to be seated 6 feet apart does not apply to booths;
- d. Signage must be positioned on premises reminding separate parties to stand at least 6 feet apart; designated waiting areas must have floor markers to indicate proper spacing;
- e. Physical distancing guidelines must be maintained while customers enter and remain on premises;
- f. Staff that come within 6 feet of customers or other staff shall wear face coverings; staff shall perform hand hygiene between interactions with each table;
- g. The business shall not operate without appropriate protective equipment for staff (face coverings, gloves for serving and cleaning, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies;
- h. Hand sanitizer shall be available at the business entrance and immediately adjacent to all bathrooms;
- i. Cleaning and disinfecting shall be performed in the morning, afternoon, and evening; all tables, chairs, door handles, floors, and bathrooms, and any high-touch surfaces must be cleaned and disinfected;
- j. No self-serve food service or buffet options shall be available unless food is pre-packaged; drink refills are not allowed in the same containers;
- k. Employees shall be screened for symptoms of COVID-19, or exposure to an individual with COVID-19, prior to each shift; employees who are ill shall not be allowed to work; employees who have been exposed to a COVID-19 positive person within the previous 14 days shall not be allowed to work; employee logs of the screening activity must be kept and made available for inspection by the local health officer;
- l. The business shall encourage contactless and non-signature payment; if not possible for the customer, card and payment stations must be sanitized after each use; staff shall sanitize hands between handling payment options and food containers;

- m. The business shall maintain a record of staff working hours by date and time for purposes of COVID-19 contact tracing; if such recordkeeping is done manually, sanitizing measures must be taken on the instruments used for recordkeeping in between use;
  - n. Playgrounds at the business shall remain closed;
  - o. Dances or karaoke shall not take place at the business; and
  - p. The business shall place signage at the business entrance to remind customers not to enter the business if they have symptoms of COVID-19.
3. Gymnasiums may operate in a limited capacity, under the following restrictions, to be enforced by the owner of the facility:
- a. Staff that come within 6 feet of customers or other staff shall wear face coverings;
  - b. Employees shall be screened for symptoms of COVID-19, or exposure to an individual with COVID-19, prior to each shift; employees who are ill shall not be allowed to work; employees who have been exposed to a COVID-19 positive person within the previous 14 days shall not be allowed to work; employee logs of the screening activity shall be kept and made available for inspection by the local health officer;
  - c. The business shall maintain a record of staff working hours by date and time for purposes of COVID-19 contact tracing; if such recordkeeping is done manually, sanitizing measures must be taken on the instruments used for recordkeeping in between use;
  - d. Locker rooms may be open, provided that lockers are assigned by patron and are disinfected by staff after each use; showers may be open, provided that proper cleaning is performed; at all times, physical distancing must be maintained in locker rooms;
  - e. Workout equipment must be no less than 6 feet apart (and preferably 10 feet apart), enforced by staff during operation;
  - f. Workout equipment shall be cleaned by staff or patrons in between each patron use;
  - g. Handwashing stations, or hand sanitizer, shall be readily available for all patrons;
  - h. Group workout classes shall be limited to 50 participants;
  - i. Overall number of patrons in the entire facility must not exceed 1 person per 120 square feet, and patrons must maintain physical distancing during their workout;



- j. Swimming pools may open so long as there is not more than 1 person per 120 square feet in the pool area;
  - k. Spas, steam rooms, and saunas may open so long as appropriate physical distancing measures are maintained between patrons that are not of the same household;
  - l. The business shall not operate without appropriate protective equipment for staff (face coverings, gloves for serving and cleaning, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies; and
  - m. Signage must be displayed reminding customers not to enter the business if they have symptoms of COVID-19, and the signage must be displayed at the business entrance.
4. Movie theaters, performance theaters, opera houses, concert halls, and music halls may operate in a limited capacity, under the following restrictions to be enforced by the owner of the facility:
- a. Groups of patrons seated together must be limited to 8, however, a business may make exceptions for groups greater than 8 if the group is solely comprised of members from the same household;
  - b. A 6-foot distance must be maintained between individual groups at all times, including in waiting areas and while seated in the facility;
  - c. Close contact between members of different groups is prohibited before, during, and after each performance;
  - d. Signage must remind patrons to remain at least 6 feet apart from other groups of people; waiting areas must have floor markers to indicate proper spacing;
  - e. Staff shall perform hand hygiene between interactions with each customer or party;
  - f. Staff that come within 6 feet of customers or other staff shall wear a face covering;
  - g. Patrons should be encouraged to wear face coverings to the greatest extent practicable;
  - h. Employees shall be screened for symptoms of COVID-19, or exposure to an individual with COVID-19, prior to each shift; employees who are ill shall not be allowed to work; employees who have been exposed to a COVID-19 positive person within the previous 14 days shall not be allowed to work; employee logs of the screening activity must be kept and made available for inspection by the local health officer;
  - i. The business shall not operate without appropriate protective equipment for staff (face coverings, gloves for serving and cleaning, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies;

- j. Hand sanitizer shall be available at the entrance to the facility and immediately adjacent to the bathrooms;
  - k. The facility shall be thoroughly cleaned and disinfected prior to and after each performance; all countertops, seating, armrests, door handles, floors, bathrooms, and any high-touch surfaces must be cleaned and disinfected according to CDC guidelines for cleaning;
  - l. The business shall maintain a record of staff working hours by date and time for purposes of COVID-19 contact tracing; if such recordkeeping is done manually, sanitizing measures must be taken on the instruments used for recordkeeping in between use;
  - m. The business shall encourage contactless and non-signature payment; if not possible for the customer, card and payment stations must be sanitized after each use; staff shall sanitize hands between handling payment options;
  - n. The business shall place signage at the business entrance to remind customers not to enter the business if they have symptoms of COVID-19; and
  - o. Food service must follow the provisions for restaurants in paragraph 1 above.
5. For clarity, this Order does not apply to any of the following:
- a. Places of public accommodation that offer food and beverage not for on-premises consumption, including grocery stores, markets, retail stores that offer food, convenience stores, pharmacies, drug stores, and food pantries;
  - b. Room service in hotels;
  - c. Health care facilities, residential care facilities, congregate care facilities, and juvenile justice facilities;
  - d. Crisis shelters or similar institutions;
  - e. Airport concessionaires; and
  - f. Any emergency facilities necessary for the response to the events surrounding the public health emergency and state of emergency caused by COVID-19.
6. In order to help protect the health and safety of children, child care centers or home daycares may operate under the following conditions:
- a. The child care provider shall ensure that all people (children and providers) wash hands with soap and water upon arrival to the facility;

- b. The child care provider shall ensure that staff and children are screened for symptoms of COVID-19 at the beginning of the day on arrival and may not allow any symptomatic individuals to enter the facility; logs of the employee screening activity must be kept and made available for inspection by the local health officer;
  - c. The business shall maintain a record of staff working hours by date and time for purposes of COVID-19 contact tracing; if such recordkeeping is done manually, sanitizing measures must be taken on the instruments used for recordkeeping in between use;
  - d. In the event of a confirmed case of COVID-19 within the facility, the provider shall consult with health officials on next steps; the provider shall close the facility if determined necessary by health officials;
  - e. The child care provider shall require individuals dropping off or picking up children to stay 6 feet away from children that the individual is not dropping off or picking up; and
  - f. The child care provider shall ensure that surfaces and areas that are used and touched often are cleaned and sanitized after each use (e.g. shared toys, keyboards, desks, remote controls) or at least twice a day (e.g. doorknobs, light switches, toilet handles, sink handles, countertops).
7. In addition to the measures noted above, child care centers or home daycares are required to follow all health guidelines from the CDC and Wyoming Department of Health for limiting the risk of transmission of COVID-19, to the extent possible when caring for children.
8. As child care is a critical part of the infrastructure of Wyoming, allowing essential systems to function, in the event a County Health Officer closes a child care facility under the direction and supervision of the State Health Officer, the County Health Officer shall work with local child care providers to make available limited child care services.
9. K-12 schools, colleges, universities, and trade schools may provide on-site instruction to students and allow other use of their facilities under the following conditions:
- a. Groups of students and teachers shall be limited to 50 in each separate room, however, 6 feet of separation between individuals should be maintained as much as possible;
  - b. Up to 250 people may be allowed in rooms where 6 feet of separation between individuals can be maintained (including, by way of example, cafeterias, auditoriums, large class rooms);
  - c. Students, teachers, and school staff shall wear face coverings both indoors and outdoors where 6 feet of separation between individuals cannot be maintained;
  - d. The following are excepted from the requirement to wear a face covering:

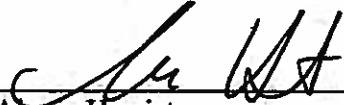
1. Children who are younger than three years of age;
  2. Individuals with a medical condition, mental health condition, or disability that prevents wearing a face covering, including an individual with a medical condition for whom wearing a face covering could cause harm or dangerously obstruct breathing; K-12 schools shall require documentation from the student's parent/guardian, or the student's medical provider, that the student meets this exception;
  3. Individuals who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
  4. Individuals who are deaf or hard of hearing while communicating with others, or individuals who are communicating with an individual who is deaf or hard of hearing, where the ability to see the mouth is essential for communication, in which case it is recommended that a face shield or alternative protection such as a plexiglass barrier be used (a face shield is a personal protective equipment device which protects the person's entire face from potentially infectious materials);
  5. Individuals who have an Individualized Education Program (IEP) under the Individuals with Disabilities Education Act, 20 U.S.C. section 1414, or an accommodation under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. section 794, that would necessitate exempting the individual from wearing a face covering;
  6. Children for whom a face covering may interfere with the ability to effectively participate in educational activities or may increase the risk of disease transmission because of increased hand to face contact; or
  7. Individuals engaged in athletic activities.
- e. Six foot spacing of students during transportation to and from the facility shall be maintained as much as practicable; face coverings shall be worn during transportation when six feet of separation cannot be maintained, with the exceptions listed in paragraph d above;
  - f. Outdoor and indoor events attended by non-students (e.g., parents, families, or members of the public), must comply with the provisions of the "Fifteenth Continuation and Modification of Statewide Public Health Order #2: Regarding Gatherings of More Than Fifty (50) People";
  - g. Hand hygiene must be performed frequently within the facility; and
  - h. Individuals with symptoms of COVID-19, or exposure to an individual with COVID-19 within the last 14 days, may not attend the institution unless otherwise directed by public health officials.



10. Specific exceptions to the restrictions in this Order may be granted, at the discretion of the County Health Officer, under the direction and supervision of the State Health Officer, if demonstrated, in writing, to the County Health Officer that effective cleaning and safety measures are implemented. Any specific exception under this paragraph must be approved in writing by the State Health Officer and may be modified or revoked by the County Health Officer under the supervision and direction of the State Health Officer.
11. Countywide variances to the restrictions in this Order may be granted in the form of a Countywide Variance Order if approved and signed by both the County Health Officer and the State Health Officer. Countywide Variance Orders may be less restrictive or more restrictive than the measures imposed in this Order.
12. This Order is entered in conjunction with statewide public health orders titled "Fifteenth Continuation, and Modification, of Statewide Public Health Order #2: Regarding Gatherings of More Than Fifty (50) People", entered October 28, 2020, and "Fifteenth Continuation, and Modification, of Statewide Public Health Order #3 Regarding Nail Salons, Hair Salons, Barber Shops, Massage Therapy Services, Tattoo, Body Art and Piercing Shops, and Cosmetology, Electrology, and Esthetic Services", entered October 28, 2020.
13. This Order does not alter any individual county health orders currently in effect.

As the State Health Officer, I specifically deem this Order necessary to protect the public health. See Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv). I will reassess the necessity of this Order as appropriate to do so and according to accepted epidemiological and medical standards. Any person or legal entity that violates this Order shall be subject to criminal prosecution under Wyo. Stat. Ann. §§ 35-1-105 and -106.

DATED THIS 30 DAY OF October, 2020.

  
\_\_\_\_\_  
Alexia Harrist  
Wyoming State Health Officer

**FIFTEENTH CONTINUATION, AND MODIFICATION, OF STATEWIDE PUBLIC  
HEALTH ORDER #2: REGARDING GATHERINGS  
OF MORE THAN FIFTY (50) PEOPLE**

In an effort to stop the spread of the coronavirus (COVID-19), the Wyoming Department of Health finds it necessary to protect the health of the public by continuing certain restrictions as outlined in this Order. Additionally, this Order implements measures in line with the White House unveiling, on April 16, 2020, of certain guidelines for Opening Up America Again - a three-phased approach beginning with State or Regional Gating Criteria and continuing through three phases of removing restrictions when there is no evidence of resurgence of the virus.

The metrics measuring outbreak progress and healthcare system capacity support the Wyoming Department of Health continuing the previous statewide public health orders through a measured and data-based approach. As with previous statewide public health orders, this Order continues to authorize countywide variances to the restrictions within this Order, in the form of a Countywide Variance Order, if approved by the County Health Officer and the State Health Officer. This Order also continues to authorize the businesses outlined in this Order to operate generally under the same conditions outlined in the previous statewide public health order (Fourteenth Continuation).

This Order is effective on November 1, 2020, and shall remain in effect through November 15, 2020, unless the Wyoming Department of Health revokes or extends this Order before November 15, 2020.

**FINDINGS**

1. COVID-19 was first detected in Wuhan, China in 2019, and since then has spread to over 60 countries including the United States. There are 10,589 confirmed cases of COVID-19 in Wyoming as of October 30, 2020, as well as the presence of community spread. It is expected that more cases will be diagnosed. There have been 87 deaths among Wyoming residents related to COVID-19.
2. COVID-19 is a respiratory illness, transmitted through person-to-person contact or by contact with surfaces contaminated with the virus. Persons infected with COVID-19 may become symptomatic two to fourteen days after exposure. The symptoms of COVID-19 include fever, cough, and shortness of breath. In some cases, COVID-19 can result in severe disease including hospitalization, admission to an intensive care unit, and death, especially among older adults and persons with serious underlying health conditions. New information about the implications of this virus is ongoing.
3. The World Health Organization declared COVID-19 a worldwide pandemic as of March 11, 2020.
4. On March 13, 2020, the President of the United States declared a national emergency concerning the coronavirus, specifically stating that, in "December 2019 a novel (new) coronavirus known as SARS-CoV-2 ("the virus") was first detected in Wuhan, Hubei Province, People's Republic of China, causing outbreaks of the coronavirus disease (COVID-

19) that has now spread globally [...] The spread of COVID-19 within our Nation's communities threatens to strain our Nation's healthcare systems. [...] Additional measures [...] are needed to successfully contain and combat the virus in the United States."

5. On March 13, 2020, Wyoming Governor Mark Gordon declared a State of Emergency and Public Health Emergency in the State of Wyoming, stating that on March 11, 2020, an individual within the State of Wyoming tested presumptive positive for COVID-19 and the State of Wyoming is experiencing a public health emergency in response to the evolving COVID-19 outbreak.
6. Governor Gordon's Declaration of a State of Emergency and Public Health Emergency directs the Wyoming Department of Health to take all appropriate and necessary actions, and that in the judgment of the Director of the Wyoming Department of Health, any actions necessary should be taken to provide aid to those locations where there is a threat or danger to public health, safety, and welfare.
7. A significant number of Wyoming citizens are at risk of serious health complications, including death, from COVID-19. Although most individuals who contract COVID-19 do not become seriously ill, people with mild symptoms, and even asymptomatic persons with COVID-19, place other vulnerable members of the public at significant risk.
8. A large number of persons with serious infections may compromise the ability of healthcare systems in Wyoming to deliver the necessary healthcare to the public.
9. Wyoming Statute § 35-1-240(a)(i), (ii), and (iv) provides all the rights and powers for the Wyoming Department of Health, through the State Health Officer, Dr. Alexia Harrist, MD, PhD, or under her directive through other employees of the Wyoming Department of Health, to control the causes of communicable disease; and to forbid gatherings of people when necessary to protect public health.
10. In addition to the above findings, stopping the spread of COVID-19 includes washing your hands often, practicing social distancing by avoiding close contact with others, staying at least six feet away from someone who is ill or showing signs of illness, avoiding touching your face, eyes, nose and mouth, covering your cough or sneeze into your elbow or by using a tissue, and by wearing a face covering when in public.

### **ORDER**

1. As used in this order "Face Covering" means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers the nose and mouth and surrounding areas of the lower face.
2. Gatherings of more than fifty (50) people are prohibited in order to help stop the spread of COVID-19 and protect the health of the public.
3. "Gatherings" are any planned or spontaneous event, public or private, bringing together, or likely bringing together, more than fifty (50) people in a single room or a single confined space (whether indoor or outdoor) at the same time.

4. Gatherings at the following are exempted from this Order:
  - a. Hotels and motels for lodging purposes;
  - b. Livestock auctions;
  - c. Groups of workers being transported to a location for their jobs;
  - d. Government business, military and National Guard facilities, law enforcement, jails, secure treatment centers, and correctional facilities, including any facility operated by the Wyoming Department of Corrections, and any facility used to respond to natural disasters or public health emergencies;
  - e. Federal, State, and local government facilities, including government service centers;
  - f. Relief facilities, including food pantries and shelter facilities;
  - g. Residential buildings, excluding individual household residences;
  - h. Grocery stores, markets, convenience stores, pharmacies, drug stores;
  - i. Truck stops, gas stations, and auto-repair facilities;
  - j. Retail or business establishments, where more than fifty (50) people may be present but are generally not within six (6) feet of one another;
  - k. Healthcare facilities, including hospitals, medical facilities, home health agencies, personal care agencies, hospices, adult family homes, mental health centers, and pharmacies;
  - l. Alcohol and drug treatment centers;
  - m. Long-term care and assisted living facilities, including nursing homes and assisted living facilities, as long as the facility complies with guidance and directives from the CDC, the Wyoming Department of Health, and appropriate licensing and regulatory agencies;
  - n. Religious or faith based organizations and funeral homes; and
  - o. Parades.
5. Events not specifically identified by name or type within this Order may allow indoor gatherings of more than 50 people but no more than 250 people. Events not specifically identified by name or type within this Order may allow outdoor gatherings of more than 50 people but no more than 50% of venue capacity (or 250, whichever is greater), with a maximum of 1,000 people. Events allowed under this paragraph are subject to the following conditions, to be enforced by the host or organizer of the event. These events include by way of example but are not limited to rodeos, speedway motor races, outdoor concerts, sporting events, fairs, track and field races, farmer's markets, fireworks shows, weddings, and any other event of a similar nature.

- a. Groups of attendees seated or standing together must be limited to 8, however, an event may make exceptions for groups greater than 8 if the group is solely comprised of members from the same household;
- b. A 6-foot distance must be maintained between individual groups at all times, including but not limited to entrances, exits, concessions, ticket booths, and restrooms;
- c. Prior to the event, staff, hosts/organizers of the event, and event participants (not event attendees) must be screened for symptoms of COVID-19, or exposure to a person with COVID-19 during the previous 14 days. Staff, hosts/organizers, or event participants with symptoms of illness, or known exposure to a person with COVID-19 infection within the previous 14 days, shall not participate in the event; logs of the screening activity shall be kept and made available for inspection by the local health officer;
- d. The entire event facility, to the extent there are facilities, shall be cleaned thoroughly, including all high touch areas before and after each event, according to CDC guidelines for cleaning;
- e. Staff who come within 6 feet of event attendees or other staff must wear a face covering;
- f. In the event the required 6 feet of distance between individual groups cannot be maintained, face coverings must be worn during the event, to the greatest extent possible;
- g. The event shall not take place without appropriate protective equipment for staff (face coverings, gloves for serving and cleaning, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies;
- h. The event shall encourage contactless and non-signature payment, as applicable; if not possible for the attendee, card and payment stations must be sanitized after each use; staff shall sanitize hands between handling payment options;
- i. Signage must remind attendees not to enter if they have symptoms of COVID-19, and the signage must be displayed at the entrance of the event; signage must also be positioned on event premises reminding separate parties to stand at least 6 feet apart;
- j. Food and beverage service shall follow the provisions for restaurants in the Fifteenth Continuation, and Modification, of Statewide Public Health Order Regarding Bars, Restaurants, Theaters, Gymnasiums, Child Care Facilities, K-12 Schools, Colleges, Universities, and Trade Schools;
- k. Participants in sporting events shall not congregate in groups larger than 50 individuals;
- l. The event should follow the public health recommendations of the Centers for Disease Control and the Wyoming Department of Health, including washing hands often with soap and water, practicing social distancing by avoiding close contact with others, avoiding




touching your face, eyes, nose and mouth, covering your cough or sneeze into your elbow or by using a tissue, and wearing a face covering when in public; and

- m. For clarity, the person limit in paragraph 5 (page 3) is not calculated by adding participants and spectators/attendees together.
6. Additional specific gathering exceptions to the prohibitions in this Order may be granted, at the discretion of the County Health Officer, under the direction and supervision of the State Health Officer, if demonstrated, in writing, to the County Health Officer that people at the gathering will maintain at least six (6) feet of space between one another, and that effective sanitation will be performed before and after the gathering. Any specific exception under this paragraph must be approved in writing by the State Health Officer and may be modified or revoked by the County Health Officer under the supervision and direction of the State Health Officer.
  7. Countywide variances to the prohibitions mandated in this Order may be granted in the form of a Countywide Variance Order if approved and signed by both the County Health Officer and the State Health Officer. Countywide Variance Orders may be less restrictive (or more restrictive) than the measures imposed in this Order.
  8. This Order is entered in conjunction with the statewide public health orders titled "Fifteenth Continuation, and Modification, of Statewide Public Health Order Regarding Bars, Restaurants, Theaters, Gymnasiums, Child Care Facilities, K-12 Schools, Colleges, Universities, and Trade Schools", entered October 28, 2020, and "Fifteenth Continuation, and Modification, of Statewide Public Health Order #3 Regarding Nail Salons, Hair Salons, Barber Shops, Massage Therapy Services, Tattoo, Body Art and Piercing Shops, and Cosmetology, Electrology, and Esthetic Services", entered October 28, 2020.
  9. This Order does not alter any individual county health orders currently in effect.

As the State Health Officer, I specifically deem this Order necessary to protect the public health. See Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv). I will reassess the necessity of this Order as appropriate to do so and according to accepted epidemiological and medical standards. Any person or legal entity that violates this Order shall be subject to criminal prosecution under Wyo. Stat. Ann. §§ 35-1-105 and -106.

DATED THIS 30 DAY OF October, 2020.

  
\_\_\_\_\_  
Alexia Harrist  
Wyoming State Health Officer

**FIFTEENTH CONTINUATION, AND MODIFICATION, OF STATEWIDE PUBLIC HEALTH ORDER #3 REGARDING NAIL SALONS, HAIR SALONS, BARBER SHOPS, MASSAGE THERAPY SERVICES, TATTOO, BODY ART AND PIERCING SHOPS, AND COSMETOLOGY, ELECTROLOGY, AND ESTHETIC SERVICES**

In an effort to stop the spread of the coronavirus (COVID-19), the Wyoming Department of Health finds it necessary to protect the health of the public by continuing certain restrictions as outlined in this Order. Additionally, this Order implements measures in line with the White House unveiling, on April 16, 2020, of certain guidelines for Opening Up America Again - a three-phased approach beginning with State or Regional Gating Criteria and continuing through three phases of removing restrictions when there is no evidence of resurgence of the virus.

The metrics measuring outbreak progress and healthcare system capacity support the Wyoming Department of Health continuing the previous statewide public health orders through a measured and data-based approach. As with previous statewide public health orders, this Order continues to authorize countywide variances to the restrictions within this Order, in the form of a Countywide Variance Order, if approved by the County Health Officer and the State Health Officer. This Order also continues to authorize the businesses outlined in this Order to operate generally under the same conditions outlined in the previous statewide public health order (Fourteenth Continuation).

This Order is effective on November 1, 2020, and shall remain in effect through November 15, 2020, unless the Wyoming Department of Health revokes or extends this Order before November 15, 2020.

**FINDINGS**

1. COVID-19 was first detected in Wuhan, China in 2019, and since then has spread to over 60 countries including the United States. There are 10,589 confirmed cases of COVID-19 in Wyoming as of October 30, 2020, as well as the presence of community spread. It is expected that more cases will be diagnosed. There have been 87 deaths among Wyoming residents related to COVID-19.
2. COVID-19 is a respiratory illness, transmitted through person-to-person contact or by contact with surfaces contaminated with the virus. Persons infected with COVID-19 may become symptomatic two to fourteen days after exposure. The symptoms of COVID-19 include fever, cough, and shortness of breath. In some cases, COVID-19 can result in severe disease including hospitalization, admission to an intensive care unit, and death, especially among older adults and persons with serious underlying health conditions. New information about the implications of this virus is ongoing.
3. The World Health Organization declared COVID-19 a worldwide pandemic as of March 11, 2020.
4. On March 13, 2020, the President of the United States declared a national emergency concerning the coronavirus, specifically stating that, in "December 2019 a novel (new) coronavirus known as SARS-CoV-2 (the virus)" was first detected in Wuhan, Hubei Province,

People's Republic of China, causing outbreaks of the coronavirus disease (COVID-19) that has now spread globally [...] The spread of COVID-19 within our Nation's communities threatens to strain our Nation's healthcare systems. [...] Additional measures [...] are needed to successfully contain and combat the virus in the United States."

5. On March 13, 2020, Wyoming Governor Mark Gordon declared a State of Emergency and Public Health Emergency in the State of Wyoming, stating that on March 11, 2020, an individual within the State of Wyoming tested presumptive positive for COVID-19 and the State of Wyoming is experiencing a public health emergency in response to the evolving COVID-19 outbreak.
6. Governor Gordon's Declaration of a State of Emergency and Public Health Emergency directs the Wyoming Department of Health to take all appropriate and necessary actions, and that in the judgment of the Director of the Wyoming Department of Health, any actions necessary should be taken to provide aid to those locations where there is a threat or danger to public health, safety, and welfare.
7. A significant number of Wyoming citizens are at risk of serious health complications, including death, from COVID-19. Although most individuals who contract COVID-19 do not become seriously ill, people with mild symptoms, and even asymptomatic persons with COVID-19, place other vulnerable members of the public at significant risk.
8. A large number of persons with serious infections may compromise the ability of healthcare systems in Wyoming to deliver the necessary healthcare to the public.
9. Wyoming Statute § 35-1-240(a)(i), (ii), and (iv) provides all the rights and powers for the Wyoming Department of Health, through the State Health Officer, Dr. Alexia Harrist, MD, PhD, or under her directive through other employees of the Wyoming Department of Health, to control the causes of communicable disease; to close certain public places; and to forbid gatherings of people when necessary to protect public health.
10. In addition to the above findings, stopping the spread of COVID-19 includes washing your hands often, practicing social distancing by avoiding close contact with others, staying at least six feet away from someone who is ill or showing signs of illness, avoiding touching your face, eyes, nose and mouth, covering your cough or sneeze into your elbow or by using a tissue, and by wearing a face covering when in public.

### **ORDER**

1. As used in this order "Face Covering" means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers the nose and mouth and surrounding areas of the lower face.
2. Pursuant to Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv), beginning on November 1, 2020, and continuing through November 15, 2020, unless revoked or extended by the Wyoming Department of Health before November 15, 2020, nail salons, hair salons, barber shops, cosmetology, electrology, and esthetic services, massage therapy services (excluding massages

performed for medical purposes which are exempt from this Order) and tattoo, body art, and piercing shops may operate under the following conditions:


- a. Patrons shall only receive services at stations with at least 6 feet of separation on all sides from other stations serving patrons;
  - b. Employees shall be screened for symptoms of COVID-19, or exposure to an individual with COVID-19, prior to each shift; employees who are ill shall not be allowed to work; employees who have been exposed to a COVID-19 positive person within the previous 14 days shall not be allowed to work; employee logs of the screening activity shall be kept and made available for inspection by the local health officer;
  - c. All patrons shall wear face coverings as much as possible when receiving service;
  - d. All staff must wear face coverings when within 6 feet of customers or other staff;
  - e. The business shall maintain a record of staff working hours by date and time for purposes of COVID-19 contact tracing; if such recordkeeping is done manually, sanitizing measures must be taken on the instruments used for recordkeeping in between use;
  - f. Patrons in waiting areas shall remain 6 feet apart; waiting areas must have floor markers to indicate proper spacing;
  - g. Cleaning and sanitizing shall be completed after each patron is served, including hand washing and surface sanitation;
  - h. The business shall not operate without appropriate protective equipment for staff (face coverings, etc.), EPA-approved disinfectants and sanitizers, soap and other necessary cleaning supplies;
  - i. The business shall encourage contactless and non-signature payment; if not possible for the customer, card and payment stations must be sanitized after each use; staff shall sanitize hands between handling payment options; and
  - j. Signage must remind customers to not enter the business if they have symptoms of COVID-19, and the signage must be displayed at the business entrance.
3. The restrictions imposed by this Order do not prohibit owners, employees, contractors, vendors, or suppliers of the services listed above from entering, exiting, or occupying that place of business in their professional capacity.
  4. Specific service provider exceptions to the restrictions within this Order may be granted, at the discretion of the County Health Officer, under the direction and supervision of the State Health Officer, if demonstrated, in writing, to the County Health Officer that effective cleaning and safety measures are implemented by the service provider. Any specific exception under this paragraph shall be approved in writing by the State Health Officer and may be modified or

revoked by the County Health Officer under the supervision and direction of the State Health Officer.

5. Countywide variances to the restrictions in this Order may be granted in the form of a Countywide Variance Order if approved and signed by both the County Health Officer and the State Health Officer. Countywide Variance Orders may be less restrictive (or more restrictive) than the measures imposed in this Order.
6. This Order is entered in conjunction with the statewide public health orders titled "Fifteenth Continuation, and Modification, of Statewide Public Health Order Regarding Bars, Restaurants, Theaters, Gymnasiums, Child Care Facilities, K-12 Schools, Colleges, Universities, and Trade Schools", entered October 28, 2020, and "Fifteenth Continuation, and Modification, of Statewide Public Health Order #2: Regarding Gatherings of More Than Fifty (50) People", entered October 28, 2020.
7. This Order does not alter any individual county health orders currently in effect.

As the State Health Officer, I specifically deem this Order necessary to protect the public health. See Wyo. Stat. Ann. § 35-1-240(a)(i), (ii), and (iv). I will reassess the necessity of this Order as appropriate to do so and according to accepted epidemiological and medical standards. Any person or legal entity that violates this Order shall be subject to criminal prosecution under Wyo. Stat. Ann. §§ 35-1-105 and -106.

DATED THIS 30 DAY OF October, 2020.

  
\_\_\_\_\_  
Alexia Harrist  
Wyoming State Health Officer



**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**33% of Fiscal Year 2021 has Lapsed**

Below is the updated sales tax report for FY21, we are currently 41.67% of the budget year.  
The General Fund is up 27.21% from projected year to date, which is at 53%.  
1% 16 is up 29.88% from projected year to date which is at 54.12% of budget.

State Shared Sales Tax						
FY 2020 General Fund	Date	Amount	Amount		Percent of Annual	
	Received	Received	Budgeted	Actual-Budget	Budget	
	7/6/2020	\$ 1,521,722	\$ 1,262,460	\$ 259,263	10.04%	
	8/10/2020	2,025,891	1,262,460	763,431	23.42%	
	9/9/2020	1,552,023	1,262,460	289,563	33.66%	
	10/6/2020	1,526,064	1,262,460	263,604	43.74%	
	11/5/2020	1,404,295	1,262,460	141,835	53.00%	
	Dec		1,262,460			
	Jan		1,262,460			
	Feb		1,262,460			
	Mar		1,262,460			
	Apr		1,262,460			
	May		1,262,460			
Jun		1,262,460				
Total FY 2021		\$ 8,029,996	\$ 15,149,519	\$ 1,717,696		
FY 2020 1%16	Optional 1% Tax					
	7/6/2020	\$ 1,265,670	\$ 1,033,333	232,336	10.21%	
	8/10/2020	1,677,982	1,033,333	644,649	23.74%	
	9/9/2020	1,299,470	1,033,333	266,136	34.22%	
	10/6/2020	1,282,918	1,033,333	249,585	44.56%	
	11/5/2020	1,184,279	1,033,333	150,946	54.12%	
	Dec		1,033,333			
	Jan		1,033,333			
	Feb		1,033,333			
	Mar		1,033,333			
	Apr		1,033,333			
	May		1,033,333			
	Jun		1,033,333			
	Total FY 2021		\$ 6,710,318	\$ 12,400,000	\$ 1,543,652	
	Total		\$ 14,740,314	\$ 27,549,519	\$ 3,261,348	

## Sales Tax FY 2021 Versus Projection and Prior Year

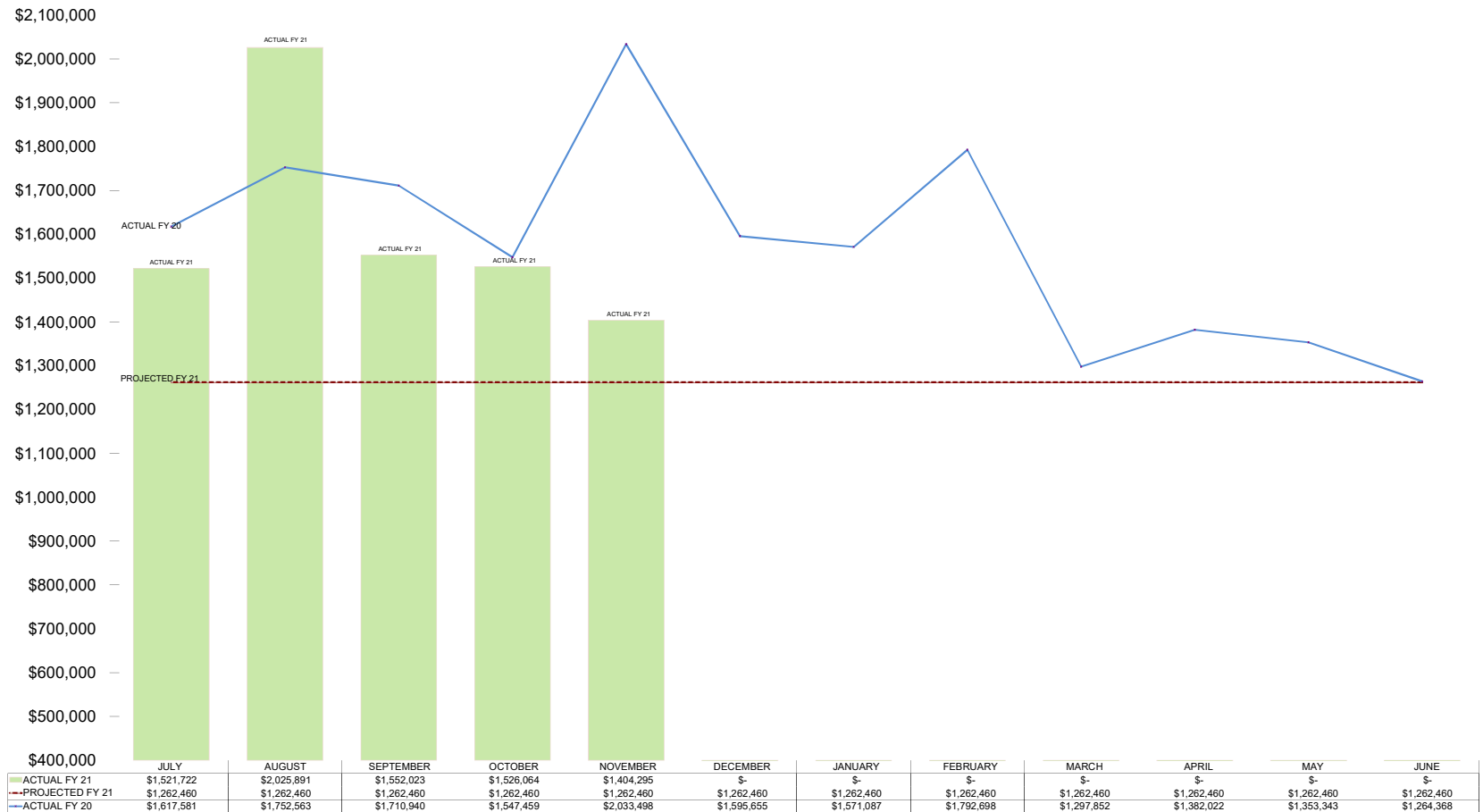


Exhibit B



## FY 2021 Community Promotions Final Report

Please file this form within **30 days** of the conclusion of your event. Submit this form electronically to the City Manager's Office at [rjordansmith@casperwy.gov](mailto:rjordansmith@casperwy.gov). Submit any bills for reimbursement electronically to [accountspayable@casperwy.gov](mailto:accountspayable@casperwy.gov). **Failure to complete and send in this form could result in a denial of payment for in-kind, facilities, AND cash funding, as well as a disqualification from any future funding grants.**

Organization: Casper Soccer Club Program/Event: 23rd Casper Fall Classic  
Contact Person: Wendy Brown Phone Number: 307-473-2617 Date: 10-18-2020  
Email Address: wendyjb@casperSoccerclub.com

### 1. Mission

Please state the agency's mission/vision:

### 2. Written Account of your Event

Please attach a written account of your event. Was the event successful? Did it go off as expected? Were there any problems? **Please limit your written account to one (1) page of written material.**

### 3. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from community promotions funding and whether it was for cash, in-kind, facilities, or any combination of the three.**

### 4. Program Significance

- Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
- What impact did the program have on the specified target population and community?
- Have there been significant trends over the past months regarding your target population?

### 5. Results

- Please describe the outcomes/outputs
- Please describe the method of measurement
- Please describe the performance results

### 6. Program Results/Impacts (use bullets)

- Explain how much (quantity) service the program delivered
- How well (quality) the services were delivered. For example, describe how individuals were better because of the event
- What does your analysis of the past year's data tell you about what is happening to the impacted target population?
- How could the event have worked better?

e. How will you address this?

## 7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people attended and/or participated in your event.

- Please fill out the information in one of the three boxes below. If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.
- Please provide information as to number of participant/spectators who are from Casper and those that are from outside of Casper, as well as what method you used to count.

### Attendance and Participation

Please fill out one of these three sections as instructed on the opposite side of this page.

<i>I can <u>Accurately Count</u> the number of people who attended my event because:</i>	
<input type="checkbox"/>	We sold tickets
<input type="checkbox"/>	We took a turnstile count or counted people as they came in
<input type="checkbox"/>	We conducted an organized head count
<input checked="" type="checkbox"/>	All participants were registered
<input type="checkbox"/>	We used sign-in sheets
<input type="checkbox"/>	We used another method that was pre-approved by the City Manager's Office
Number who Actively Participated:	1405
Number who attended as Spectators:	3000 - estimated

<i>I can only make a <u>Rough Estimate</u> of the number of people who attended my event.</i>	
Number who Actively Participated:	
Number who attended as Spectators:	

<i>I can make an <u>Educated Guess</u> at the number of people who attended my event because:</i>	
<input type="checkbox"/>	We counted cars
<input type="checkbox"/>	We filled a certain amount of space <i>For example: "We filled fifteen rows of 20 seats each" or "We filled two 20 x30 foot rooms with people"</i>
<input type="checkbox"/>	We used another method that was pre-approved by the City Manager's Office
Number who Actively Participated:	
Number who attended as Spectators:	

*What's the difference between a participant and a spectator?*

A **participant** is someone who is actively involved in the activity; a **Spectator** is someone who passively enjoyed it. Please don't count people twice – one person can't be both a Participant and a Spectator! For example:

If your event was....	Then your count of <u>Participants</u> would include...	And your count of <u>Spectators</u> would include...
.... a Baseball Tournament	Players, coaches, volunteers, and other people who helped out with the tournament	The people who were sitting in the bleachers.
.... a Bake Sale fundraiser	People who cooked, set up tables, handed out flyers, etc.	The people who came to shop at the bake sale, even if they didn't buy anything
... a class for teens about alcohol abuse	The teachers, the people who organized and hosted the event	The students who attended the class.
.... a soup kitchen that gave food to the homeless	People who worked in the kitchen, advertised the program, etc.	The people who received the food.

**ADDITIONAL NOTES (IF NEEDED):** - A proposal was submitted to the Health department for the number of expected people. It was approved.



# 2020 Community Promotions Final Report

Casper Soccer Club – 23<sup>rd</sup> Fall Classic – Sept 12 & 13, 2020

1. Mission statement: The Casper Soccer Club, Central Wyoming's premier soccer organization, provides lifelong opportunities for challenge and growth - both on and off the pitch.  
Vision statement: The Casper Soccer Club provides soccer programming and opportunities for all ages and abilities to enhance soccer skills, promote a healthy lifestyle and help teach valuable life lessons.
2. The Casper Soccer Club was the host of the Casper Fall Classic on September 12-13. 106 teams converge at the North Casper Soccer Complex to compete in the 2-day, 224 game event. Teams from Jackson, Sheridan, Rock Springs Green River, Gillette, Buffalo, Lander, Riverton, Cody, Billings, Rapid City, Powell, Cheyenne, Douglas, Scott Bluff and Casper came together to compete. Age divisions included U8, U10, U12, U14, U16 and U19 teams. 1<sup>st</sup> and 2<sup>nd</sup> place awards were present in each of the listed age divisions. The event was limited to a number of teams based on guidelines that were submitted to the NC Health Department. We extended the time between games in order to limit the number of people on the fields during certain periods of time. The event went well. We had some issues with a new software program we were using. The overall participation from the teams was great.
3. Financial See Attached
4. Program Significance – Focus – Impact - Trends
  - Soccer players ages 7 to 19 to compete in the game of soccer
  - Providing a quality event for youth soccer teams from around Wyoming & surrounding states
  - Provide a quality qualifying event while following the health recommendations for Covid 19 precautions.
  - 106 teams 1405 players attended the event
    - Approximately 3000 spectators also attended (parents, grandparents, etc.)
  - A decrease in the number of participants from previous year due to Covid precautions.
5. & 6. Results/Impact

The 106 teams participated in a well-run soccer tournament. Referees are in short supply and it did also affect the number of teams that could be accepted into the event.

- 106 teams participate in a 2-day soccer tournament
- 3 game guarantee with playoffs & finals in the U10 to U19 bracket
- 53 Referees worked the event, and they were from around the state of Wyoming and California
- Awards presented to the 1<sup>st</sup> & 2<sup>nd</sup> Place in 16 divisions from U9 to U19 teams
- Competition was well matched
- Large economic impact on community of Casper with a 1-2-night stay– Lodging and restaurants

## Impact

- Some guidelines about sportsmanship will be developed with consequences
- Creative ways will be considered to provide sufficient referees for the event. Teams will be required to provide a referee.

# 23rd Casper Fall Classic 2020 Budget

September 12-13, 2020

Income	Projected		Actual	
	Income	Expenses	Income	Expenses
Entry Fees (95 teams) Average entry fee \$440	41,800.00		\$ 59,920.00	106 teams
Concessions	900.00		\$ 1,100.00	
Photo Vender	300.00		-	
Concession/Vender Fees	350.00		\$ 295.00	
t-shirts	800.00		\$ 5,073.00	
Sponsors/Grants/Advertising	2,000.00			
<b>Total Income</b>	<b>46,150.00</b>		<b>\$ 66,388.00</b>	
<b>Expenses</b>				
Referee Expenses				
Referee Assigning Fee 444 assignments x \$3.25		\$1,462.50	\$ 1,439.75	
Assistant Referee Assigning Fee		\$400.00	\$ 350.00	
Referee payments		\$13,652.50	\$ 14,520.00	
Lodging (referee)/travel expenses		\$2,500.00	\$ 1,264.00	Comp Rooms Ramkota
Meals & Snacks & Beverages		\$1,750.00	\$ 1,859.00	NA
Referee Assessments (maintenance assessments) only if cost effective		\$560.00		
<b>Subtotal Referee Expenses</b>		<b>\$20,325.00</b>		
<b>WYS Sanction fees/Insurance - \$30 team/\$20(U8)</b>			\$ 3,060.00	
App to host fee		\$2,700.00	\$ 350.00	
Credit card processing fees		\$350.00	\$ 2,696.40	
Got Soccer Mngmnt Fee - \$15/team		\$1,155.00	\$ 1,551.50	
Field Prep-labor/paint/supplies		\$1,350.00	\$ 2,258.50	
Equipment-goal ties /Flags		\$2,345.00	\$ 859.00	
Awards-Medals/Trophies		\$350.00		
15 divisions x 18 players x 2 (1st & 2nd) x \$4.25/award		\$2,295.00	\$ 2,058.31	
Promo Item-		\$2,400.00		
Programs/ Poster Schedules/Misc-game cards/misc supplies		\$750.00	\$ 279.88	
Rental Equipment				
Tent/Chairs/Table		\$1,100.00	\$ 787.50	
City Lease \$500/day x 2 days *		\$1,000.00	\$ 573.20	Community Promo Grant
Sanitation (R&R Services/adding services already contracted w/city)		\$975.00	\$ 1,275.00	
Trash		\$300.00	\$ 250.00	67.41 Comm Promo Grant
Utility/Building/Office Cost for Event		\$250.00	\$ 197.70	
Concession labor		\$600.00	\$ 608.00	
Medical Services -		\$2,450.00	\$ 1,610.00	1 AT not 2 AT's with Students
Tournament Director/staff Cost		\$2,490.00	\$ 2,200.00	
<b>Total Expenses</b>	<b>46,150.00</b>		<b>\$ 40,047.74</b>	
<b>NET INCOME /LOSS</b>			<b>\$26,340.26</b>	

## **Casper's Council of People with Disabilities**

MINUTES from Meeting Held on Thursday, October 22, 2020 at 11:30 AM  
Participation via Microsoft Teams Online & In-Person at  
City Hall, 200 N David St, Casper

Attendees: Voting Members: Austin Berlin, Chairperson; Nikki Green, Vice-Chairperson; Renate Pullen, Secretary; Zulima Lopez, Treasurer; Mo Barnes, Ardell Breed, Linda Jones, Steven McNichols, Michelle Onstott, John Wall, Bonnie Wilson

Liaisons, Alternates & Guests: Leann Rogers

1. Roll Call
2. Minutes from September 24, 2020 Meeting – The CCPD members approved the minutes from the previous meeting.
3. Old Business:
  - Discuss updates from Committees since the previous CCPD meeting to address established priorities as listed below:
    - QOL Committee – Zulima Lopez, Chairperson
      - Public transportation survey results & proposed follow-up – Zulima provided a summary of the transportation survey results and summarized the five projects the QOL subcommittee wants to propose the CCPD focus on.
      - Five projects proposed to focus on regarding expanding transportation options –
        - Expanding ride share opportunities through Uber, Lyft – Matt Kowalski is taking the lead
        - Focus on local taxi service, possibly expanding their fleet of vehicles that can transport wheelchairs and voucher programs for individuals with disabilities – Renate to lead this project with some help from John
        - Facilitate discussion between ride share companies and medical providers to expand options for medical appointments – Zulima is taking the lead on this project
        - Develop a list of all transportation resources for disabled individuals in the community
        - All members of the QOL subcommittee will commit to research grants for funding of transportation options such as Daniel's Fund or Governor's Council on Developmental Disabilities.
      - Bonnie made a motion to approve the QOL subcommittee's five proposed priorities and to move forward with these projects, and John seconded the motion. It passed unanimously. These priorities will need presented to the City Council for approval prior to moving forward as well.
    - Public Relations (PR) Committee – John Wall, Chairperson
      - John discussed the lack of adequate seating at Walmart and other grocery stores as a possible focus for the group at a future date. He reported having to sit on the floor to wait for CATC at Walmart.

- Events Committee – Nikki Green, Chairperson
  - Nikki reported that it will be another 4 weeks before we see a proof from the City on an approved logo for the CCPD to review.
  - Nikki emailed the contact for the City's Christmas Parade and hasn't heard back. Nikki posed the question to the CCPD if we would like to participate. Discussion occurred, but Nikki will meet with the Events Sub-Committee to further discuss. The theme is "Home for the Holidays."
  - Mo asked about any update on the Conwell Park Tree Lighting. There is no update at this time.
- Fundraising Committee – Linda Jones, Chairperson
  - Calendar Fundraising Project Update - Linda provided an update. Austin & Zulima attended the City Council meeting to present the idea and the City Council is very supportive. The next step is to get a plan together for photography for the calendar. Zulima will schedule a meeting for this with the sub-committee. Linda purchased printer paper that was on sale for the project. Linda reported there are so many dates recognizing disabilities that she found in Google. Linda will put together a list proposing these dates and the CCPD will vote on which dates to include on the calendars.

4. New Business:

- a. Financial Report – Presented by the Treasurer – The Financial Report is unchanged since the last meeting.
- b. Due to the spike in COVID-19 cases, Zulima is recommending we go back to online meetings instead of in-person meetings next month. Zulima will look into purchasing headsets for use during our online meetings to help in hearing the meeting better. If anyone is interested in a head set, please email Zulima so she can get an accurate count.
- c. Discussion took place regarding promoting the use of the Disability Indicator Form the Casper Police Department implements to assist police in interacting with the disabled community. This Disability Indicator Form information would be in the City's system and would come up and be displayed if dispatch is called to respond. Bonnie added that other departments around the state should have it in place.
- d. Austin has left her position at WIL, and her new email address will be updated on the roster and emailed to the members.
- e. Concern was discussed regarding slick sidewalks in the winter. The group was reminded that the city ordinance states business owners and residents are responsible for snow removal and maintenance of their sidewalks on their property. Zulima suggested we make a plea to the community to maintain their sidewalks to keep everyone safe. Zulima can talk with code enforcement to send out information regarding maintaining sidewalks as well.

- 5. The meeting adjourned at 12:30 PM. The next scheduled meeting will be held online through Microsoft Teams and is scheduled on November 19, 2020 at 11:30 AM.

Minutes taken by: Renate Pullen, Secretary

**ROSTER - Casper's Council of People with Disabilities - Eff October 22, 2020**  
**CCPD By-Laws require between 12-16 voting members.**

**Voting Members:**

<u>Name</u>	<u>Role</u>	<u>Term Length</u>	<u>Email</u>	<u>Phone Number</u>	<u>Term Dates</u>
1 Maureen Barnes "Mo"	Member	3 year	<a href="mailto:barmmranchwy@yahoo.com">barmmranchwy@yahoo.com</a>	307-267-0993	April 21, 2020-April 21, 2023
2 Austin Berlin	Chairperson	3 year	<a href="mailto:austinberlin1987@gmail.com">austinberlin1987@gmail.com</a>	307-266-6956	July 16, 2019-July 16, 2022
3 Ardell Breed	Member	3 year	<a href="mailto:ArdellBreed@yahoo.com">ArdellBreed@yahoo.com</a>	307-234-3427	April 21, 2020-April 21, 2023
4 Maria Flinn "Masha"	Member	3 year	<a href="mailto:mashaflinn@hotmail.com">mashaflinn@hotmail.com</a>	435-659-0282	July 16, 2019-July 16, 2022
5 Nicole Green "Nikki"	Vice-Chairperson	3 year	<a href="mailto:nikki@aspirecasemanagement.com">nikki@aspirecasemanagement.com</a>	307-577-0722	July 16, 2019-July 16, 2022
6 Linda Jones	Member	3 year	<a href="mailto:ltak7j.p@gmail.com">ltak7j.p@gmail.com</a>	307-337-1405	July 16, 2019-July 16, 2022
7 Martin Kruzich	Member	3 year	<a href="mailto:martyfred1@aol.com">martyfred1@aol.com</a>	307-690-8574	April 21, 2020-April 21, 2023
8 Zulima Lopez	Treasurer	permanent	<a href="mailto:zlopez@casperwy.gov">zlopez@casperwy.gov</a>	307-235-8212	N/A
9 Steven McNichols "Steve"	Member	3 year	<a href="mailto:swmzellia87@gmail.com">swmzellia87@gmail.com</a>	307-315-3740	July 16, 2019-July 16, 2022
10 Catherine McQueen	Member	3 year	<a href="mailto:cathymcqueen@bresnan.net">cathymcqueen@bresnan.net</a>	307-277-1116	April 21, 2020-April 21, 2023
11 Michelle Onstott	Member	3 year	<a href="mailto:michelle190@myncsd.org">michelle190@myncsd.org</a>	307-259-4850	July 16, 2019-July 16, 2022
12 John Wall	Member	3 year	<a href="mailto:johnwall63@live.com">johnwall63@live.com</a>	307-472-2997	July 16, 2019-July 16, 2022
13 Luan Plumb	Member	3 year	<a href="mailto:lkplumb55@msn.com">lkplumb55@msn.com</a>	307-266-1001	July 16, 2019-July 16, 2022
14 Renate Pullen	Secretary	3 year	<a href="mailto:rpullen@nowcapservices.org">rpullen@nowcapservices.org</a>	307-233-0403	July 16, 2019-July 16, 2022
15 Bonnie Wilson	Member	3 year	<a href="mailto:bonniewilso@gmail.com">bonniewilso@gmail.com</a>	307-267-3786	July 16, 2019-July 16, 2022
<b><u>CCPD Liaisons &amp; Alternates</u></b>					
Charlie Powell	Council Liaison	3 year	<a href="mailto:cpowell@casperwy.gov">cpowell@casperwy.gov</a>	307-235-8224	July 16, 2019-July 16, 2022
Matthew Kowalski	Council Liaison	3 year	<a href="mailto:mattkowalski@natronacounty-wy.gov">mattkowalski@natronacounty-wy.gov</a>	307-235-9460	July 16, 2019-July 16, 2022



**From:** Casper Chamber of Commerce

**Sent:** Wednesday, November 4, 2020 10:30 AM

**Subject:** Get Connected. Stay Connected. Casper Area Chamber of Commerce Weekly "Get-Connected"

November 4, 2020



## UPCOMING EVENTS



## NOVEMBER 12TH BUSINESS AFTER HOURS POST-PONED!

### Business after Hours

People do business with people they know, and there's no better way to get to know other Chamber members than by attending our Business After Hours (BAH) events!

Stay for 20 minutes or enjoy the full two hours of networking time. Get out there! Give people the chance to get to know you so they will want to do business with you. Support Natrona County business and support your Casper Area Chamber.

[Learn More](#)



## Pre-Legislative Forum

It's important for Casper and Natrona County to remain engaged and participate in the legislative process. Now is the time to focus on the upcoming 2020 Wyoming legislative session and what lies ahead for the state and be prepared to move through the new landscape. We will cover topics that will undoubtedly impact area businesses, organizations and key industries directly!

**THIS EVENT IS ON HOLD AS OF NOW. INFORMATION WILL BE  
DISTRIBUTED AS IT COMES IN!**

[Learn more](#)



**View the Chamber Gallery**

**Check out photos & videos  
from Chamber Events,**

Ribbon Cuttings, Meetings  
& More!



## MEMBER NEWS

### *Casper Events Center*



Drinks | Dinner | Dancing | Door Prizes  
at the Casper Events Center

***Small Business  
Big Christmas***  
A multi-business Christmas party

We've got a table perfect for your business or office, no matter the size!

**Friday, December 11 at 6 pm**

\$300 per table of 6 - Call 307.235.8456 to reserve now.

*Together AGAIN!*  **CASPER  
EVENTS CENTER**

### *Cyber Wyoming*



# I WANT YOUR DATA

## Technical Worker Shortage in Wyoming

Help us build a pipeline of skilled workers!  
No technical experience necessary!



## Casper Business Leaders – It's a Win-Win!

### Student Interns

Gain real-life experience  
Employability Skills  
Fun Events  
Test out an employer  
**Paid internships available!**

### Business

Intern helps you to create a cyber-risk program  
Conduct mock interviews & learn to mentor  
Fun Events  
Help interns gain skills for permanent employment  
**Grants available!**

Can't mentor or employ an intern? We would STILL like your feedback –  
join our workgroup or watch for our survey!

Contact [info@cyberwyoming.org](mailto:info@cyberwyoming.org)



*Put Your \$ Where Your Heart Is this holiday season!*



Here at the Chamber, we believe fully in shopping local and supporting a strong local economy. We invite you to take part in the Chamber's Annual and complimentary "Put Your \$ Where Your ♥ Is" Campaign.

We are currently seeking businesses to partner with on this initiative to encourage people to shop local this Holiday Season. This is a limited time complimentary shop local campaign designed to help Chamber Members increase holiday sales and awareness through multi-media promotion of your business and community. Special offers by Chamber Members will be compiled in a coupon format that will be available at participating member locations, hotels, and on-line.



The Chamber will be promoting this campaign through a variety of media outlets all of which will be designed to direct people to your location for the Holiday season! Concerning your promotion, we encourage your business to offer something unique and enticing to encourage shoppers to get out, spend money, and support our community.

[Submit your holiday promotions!](#)



## Upcoming Ribbon Cuttings

Re-launching?! The Ambassadors Committee is offering FREE Ribbon Cuttings! Contact Jereca Lutz today at [jlutz@casperwyoming.org](mailto:jlutz@casperwyoming.org) to schedule yours!

## Past Ribbon Cuttings

---

## Olivia Caldwell Foundation

The Olivia Caldwell Foundation is a 501c3 nonprofit founded in November 2013 in honor of Olivia Caldwell to fund pediatric cancer research and programs.

**[Check us out now!](#)**



*October 23, 2020*

---

## First State Bank

First State Bank is a community full service bank. They operate as a division of Glacier Bancorp, Inc. which is a regional bank holding company providing banking services in 122 communities through 192 banking offices in MT, ID, UT, WA, WY, CO, AZ, and NV.

**[Check us out now!](#)**



*October 14, 2020*

---

## Big Horn Tire

Located at 58 Casper View Court, Big Horn Tire offers passenger tires, snow tires, truck and SUV tires. They also offer computerized alignments, batteries, belts and hoses, braking systems, shocks and struts, tire rotations, wheel balances, and other valuable automotive services to get your vehicle back on the road!

**[Check us out now!](#)**



*September 25, 2020*

---

## Central Wyoming Counseling Center Suicide Prevention Hotline

Wyoming's FIRST National Suicide Prevention Lifeline operated by the Central Wyoming Counseling Center. For assistance, please call 1-800-273-talk.

**Check us out now!**



*August 11, 2020*

---

## Hilltop Bank

Stop in and check out this BRAND NEW Hilltop Bank branch located at 4100 Centennial Hills Blvd. The Compass at Centennial Hills awaits!

**Check us out now!**



*August 10, 2020*

---

## Bob Goff Memorial Library

The library had been closed since April 2019. Since 2005, the Mills library had been part of the Natrona County Library Extension. Mills mayor Seth Coleman said that while closed, the library building was used to process water bills and building permits.

**Check us out now!**



*June 27, 2020*



# ANNIVERSARIES

We congratulate the following Casper Area Chamber of Commerce Members who are celebrating their Membership Anniversaries this week!!!

**Members Celebrating 50+ years**

True Oil LLC

**Members Celebrating 20+ years**

West Plains Engineering

**Members Celebrating 10+ years**

Mountain West Telephone Network

**Members Celebrating 5+ years**

Scarlow's Gallery, Art & Coffee

The Rory Shogren Insurance Agency Inc.

Rory Shogren Agency - Farmers

The Blind Guy

The Closet Guy

Wyoming Rescue Mission

Arc Electric

AA Super Klean

Air Comfort Complete

Americlean of Casper

Amundsen Associates

Ashby Construction Inc.

Backwards Distilling Company, LLC

Bobcat of Casper - Central Truck & Diesel, Inc

Brock Strategic Investments

Carpenter & Sons, Inc

Casper College Foundation

Casper Family Connections

Casper Farm Bureau Service Center-Mountain West Farm Bureau

Casper Surgical Center  
Central Landscaping, Inc.  
Central Truck & Diesel, Inc  
Central Wyoming Construction, Inc.  
Charis Financial Services LLC DBA Raymond James  
Copperleaf Custom Builders  
Crowley Fleck PLLP  
Cumbow Custom Carpentry  
Cunningham Electric Inc  
Curb Appeal Painting LLC  
CV Casper Properties  
D & H Welding  
Don Mealer Agency / Farmers District Office  
Envision Electric Inc  
Farm Bureau Financial Service - Ft Fetterman Insurance - Dominic Madia, agent  
Floral Rhino  
Foss Toyota  
Galles Greenhouse  
Global Specialized Services  
Habitat for Humanity, The Heart of Wyoming  
Highmark Kitchen and Stone  
HQ Southern BBQ  
Hutch's HI-Country Plumbing & Heating  
Jason's Friends Foundation  
Jessica Lewan  
Jonah Wealth Management  
Keyhole Outdoor Living - Keyhole Technologies  
Killmer & Associates  
Kustom Koncepts  
Liberty Tax Service  
Loenbro  
Lube Express  
MC Roofing LLC  
Merrill Lynch  
Once Upon a Child  
Paradise Auto  
Prairie Wing Builders  
Professional Flooring & Supply  
Remodeling Unlimited LLC  
River Valley Builders  
Rocky Mountain Real Estate-Century 21  
Self Help Center  
Seton House  
Sloanes General Store/the Inn at Alcova  
Sodexo Dining Services



Source Equipment  
The Legacy Property Management Co., LLC  
The Sand Trap LLC  
Tri Mountain Homes  
Trout on Inn - Cabins by the River LLC  
Welborn, Sullivan, Meck, & Tooley, P.C.  
WWC Engineering  
Wyo Central Federal Credit Union  
Wyoming Association of Rural Water Systems  
Wyoming Business Coalition on Health  
Wyoming Cardiopulmonary Services, PC  
Wyoming Housing Network  
Wyoming Power Wash DBA Western Power Wash  
Wyoming Precast Products  
Wyoming Retina Associates  
Wyoming Surgical Associates, PC  
Zimmerman Family Foundation  
All Property Auctions, Inc.  
Wyoming Otolaryngology

### **Members Celebrating 2+ years**

Eastgate Ranch

### **Members Celebrating 1 year**

American Red Cross  
CASA of Natrona County  
Peak Asset Managers  
Wyoming Society of CPA's  
Medallion INC  
Covenant Testing Technologies

## **Chairman Circle Level Partners**





Casper Area Chamber of Commerce | 307-234-5311 | [www.casperwyoming.org](http://www.casperwyoming.org)



**Copyright © 2020 All Rights Reserved.**